

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader)	Keith Hamby	Scott Chandler	Sherry Newton
	Billy Lewis	Apryl Emmons (Sec)	Lana Bruno

Others in attendance: N/A

GB Business Meeting Agenda

1. **Opening Prayer:** Joey Croft
2. **Review, update & approve meeting minutes from: 2023_11_14-NLMC-Gov-Bd-Minutes.**
 - a. Kathy: Need to amend minutes from last month as follows: October average attendance was 62 (not 55). Remove "...the lowest average attendance in 7 months."
 - b. Kathy made a motion to approve minutes with recommended changes. Keith seconded. Motion passed unopposed.
3. **Committee Updates from:**
 - a. **Trustees Committee**
 - i. GB members signed up to lock doors following Sunday Morning worship for 1st quarter.
 1. Joey recommended Kathy keep the sign-up with the service volunteer sheet.
 - ii. **Etowah Extinguisher LLC**
 1. Etowah Extinguisher updated fire system over burners and stove; we are now in compliant.
 - a. The fire system should be checked every 6 months per code, costing ~\$250 per inspection. Since we have low usage, may only have to have it inspected once a year.
 - b. The system is good for 12 years; it cost \$2602.00
 2. Etowah Extinguisher provided a quote for a once-a-year inspection for fire extinguisher and exit sign lights for \$125 a year, plus cost of batteries. Cost of refurbishing a fire extinguisher would be \$37 per extinguisher, when required. He only looked at one of the fire extinguishers; it expires July next year. GB needs to decide before July 2024. If we choose to go with Etowah Extinguisher, we will need to cancel Koorsen.
 3. Battery for front door lights needs to be replaced.
 4. Kathy made a motion to switch to Etowah Extinguisher and cancel Koorsen. Keith seconded. Motion passed unopposed.
 5. Robert will call Etowah Extinguisher and schedule inspections every 6 months. He will also cancel Koorsen. Kathy recommended our secretary write a letter of termination for Koorsen. Robert will inform Carol to write the letter.

iii. New Daycare Door Lock

1. GB members can text Robert a 4-digit code for the daycare door.
2. No restriction on the number of codes the door allows.

iv. Xerox Copier Contract – expiration date March 7, 2024.

1. Robert sent a letter to Equipment Finance US Bank.
 - a. Joshua P. Timmerman is our End of Lease Specialist
507-532-8606| joshua.timmerman@onlinecomment.com
 - i. Waiting for a call back.
2. We have a new Xerox Rep; we have not had a Rep since Covid.
 - i. Jennifer Brandon
Named Account Manager
Xerox Business Solutions Southeast
4970 Corporate Dr Ste 125
Huntsville, AL 35805
p 256-975-9504
3. Payoff for copier.
 - a. We owe: \$615.05 (copier, fees, etc.) + shipping cost (\$400 to \$500). Must arrive at company by March 7th or contract will continue for another year.
 - b. Cost to buy the copier: \$2,339.48 (this includes the Payoff amount \$615.05). This buying cost is \$1724.43 + contract amount.
4. Robert is working to get this contract canceled.

v. CM Select – Insurance Company

1. Received a notification that there were policy changes to our insurance.
2. A credit of \$420.75 was applied to our account. This change was made because they do not insure uninhabited dwellings and thus removed the cost for the new property (i.e., the yellow house). Robert is working on getting this straightened out. The agent is supposed to call Robert back tomorrow.
 - a. Jake Woodman
[\(484\) 654-3328](tel:(484)654-3328)
jwoodman@sovinsurance.com
 - b. CM Select: 1-800-200-5864, Monday thru Friday from 7:00am – 7:00pm, Central Time Zone.

vi. Flock Notes

1. Robert shared a new FlockNote package, called the Complete Package, that includes more options than our Starter Package. If we want this new offer, we must select it by the end of this year. Package is \$39/month more for additional options. Robert shared the package advantages.
2. Robert stated that the more messages and length of messages affect the monthly cost. The limit is 430 characters.
3. This new package included tithe management. FlockNote did not state the extra percentage charged for each donation. Robert provided information for Finance Committee to compare to EasyTithe.

vii. Pest Control

1. Robert stated that the pest control came today around 10 AM. Robert walked with the Wayne's Pest Control employee as he did the pest control. Note all, but

one of the bait boxes was completely empty. He did not go to the other buildings. He told Robert the additional buildings were not in the contract. Robert called the manager, Chris Hamby and was told the buildings were covered. Chris stated that he was sending Ben (Wayne's Pest Control) back today to do the other two buildings.

- a. In the past we were concerned that we were not getting invoices or work orders each time they service the property. However, Robert stated that we do get an email about what was done each time. This email has been going to Susie Carnes; Robert asked them to send the statement to the church email address.
 2. Robert established a schedule for every 3rd Tuesday of each month, same day as GB meeting. They are instructed to call Robert when they come to inspect.
 3. Keith Hamby stated Wayne's Pest Control gave us a credit for today and did not charge us.
 4. Keith gave status of different quotes he has received for Pest Control:
 - a. We pay \$150/ month now for Wayne's Pest Control.
 - b. Bug Doctor gave estimate of \$175. (Our termite bond is with Bug Doctor).
 - c. Scotty Littrell quote was \$135/month.
 - d. Kathy asked Wayne to get a quote from Cook's Pest Control.
- viii. The House on the Corner repairs have not been started. Robert communicated that Sherry Newton said she and Danny would look at the repair after the holidays.

b. Steering Committee

- i. Kathy Giles gave Steering Committee Report:
 1. October average attendance was 62. November averaged 62 per Sunday. Last Sunday (Dec 17) had 123 people here, for the Daycare performance.
 2. Last Sunday was the first time in 22 years that the Daycare has participated in the church service. Elizabeth Waldrop is going to do a card to the daycare families about coming to church.
 3. Kathy did not realize tonight is Robert's last meeting. She is concerned about finding a replacement for the Trustees Chair.
- ii. Need appointments for:
 1. GB/Trustees member – Milanda will ask Lisa Saylor if she will consider being the Trustees chair.
 2. Daycare Board – Kathy recommended to Patty Rice that the daycare find their own.
 3. Lay Leader – Joey will look at the description of the Lay Leader in the bylaws and then ask Jervis (tentatively) if he is willing to be the Lay Leader.
 4. Gov Bd Chair – we still need someone for the GB Chair position.
- iii. The Worship Committee discussed the planning of a Valentine's Party on Feb 14. During that committee, several people volunteered to prepare for the party:
 1. Apryl Emmons is asking Porky's about a price per plate.
 2. Joey is going to talk to parents/teens for serving.
 3. Robert stated there needs to be a designated person to organize each event we have, whether it be Valentine's party or Wednesday Night Potluck.

c. Finance Committee

- i. EasyTithe transactions are shown on bank statements as "Payment Brands."

- ii. Rod shared 2023 financial summary with a recommendation for 2024 Budget of \$125,000. Details included tithing, designated giving, and NLCA reimbursements and tithes.
- iii. Rod made a motion to accept the proposed budget of \$125,000 for 2024, with the expectation that a detailed breakout of the budget will be shared when we meet in January. Keith seconded. Motion approved unopposed.

4. SPCR update

- a. Rod will add “Change filters” to the list of custodian responsibilities.
- b. Rod stated that he had a meeting with Eddie Kenamer on Friday, December 15. Prior to the meeting, Eddie reached out to Rod for the first time indicating that he was ready to come back to the praise band and asked that Rod communicate this to Jim. Rod responded that he and Eddie would need to meet first. At the end of the meeting, Eddie did not mention returning to the praise team.
- c. Rod provided a summary of pertinent details to the SPRC/GB via text immediately following the meeting.

5. Open Discussion – N/A

6. Robert’s final words

- a. Robert will update and post GB minutes and year end minutes for 2023.
- b. Quickbooks – reminder that GB needs to keep up with updates; can only have 3 users.
- c. Hartford – reminder that GB needs to keep updates.
- d. Door Locking list – Robert will setup FlockNote if info provided.
- e. Battery Updates – reminder there are updates needed for lock, door, and motion sensors.
- f. There is still a list of tasks for Trustees that Robert thinks should be completed.
- g. Robert will help the GB out with things, as needed, if asked.
- h. Robert will continue handling the Xerox issue and the additional property insurance issue until a solution is reached for both.

Next GB Meeting Tuesday, Jan 16, 2024 @6:30 PM

Closing Prayer: Robert Godsey