

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader)	Keith Hamby	Scott Chandler	Sherry Newton
	Billy Lewis	Apryl Emmons (Sec)	Lana Bruno

Others in attendance:

GB Business Meeting Agenda

1. **Opening Prayer**
2. **Review**, update & approve meeting minutes from: 2023_11_14-NLMC-Gov-Bd-Minutes.
3. **Committee Updates from:**
 - a. **Trustees Committee**
 - i. **Etowah Extinguisher**
 1. Update fire system over burners and stove, we are now in compliance.
 - a. The fire system should be checked every 6 months by code.
 - b. \$250 per inspection.
 - c. The system is good for 12 year it cost \$2602.00
 2. He quoted me he could also once a year do our fire, extinguisher, and lights for exit sign for \$125 a year, plus cost of cost of batteries and cost of refurbishing of fire extinguisher would be \$37 per extinguisher when required. He only looked at one of the fire extinguisher and it expires July next year. Needs to be decide before July 2024.
 3. Looks like battery needs to be replaced on front door lights.
 - ii. **Door lock added for daycare added**
 1. Still learn system.
 - iii. **Xerox Copier – expiration date March 7, 2024.**
 1. Had to send letter to Equipment Finance US Bank.
 - a. Joshua P Timmerman in our End of Lease Specialist
507-532-8606| joshua.timmerman@onlinecomment.com
 - i. Waiting for a call back, called they yesterday but they were out of the office.
 2. We have a new Xerox Rep we have not had a Rep since covid.
 - i. Jennifer Brandon
Named Account Manager
Xerox Business Solutions Southeast
4970 Corporate Dr Ste 125
Huntsville, AL 35805
p 256-975-9504
 3. Payoff for copier.
 - a. (\$615.05 Just copier) + shipping cost (\$400 to \$500)
 - b. To buy the copier \$2339.48 (this includes the Payoff amount \$615.05). Buying cost is \$1724.43 + contract amount.

iv. CM Select

1. I have gotten several questions from inspection the last few weeks
2. Your policy changes have processed and a credit of \$420.75 has been applied to your account. The Change was they remove the cost for the new property, the yellow house. **Working on getting this straightened out.** Spoke to our agent today, he is to call me back tomorrow.
 - a. Jake Woodman
[\(484\) 654-3328](tel:(484)654-3328)
jwoodman@sovinsurance.com
 - b. CM Select contact us at 1-800-200-5864, Monday thru Friday from 7:00am – 7:00pm, Central Time Zone.

v. Flock Notes

1. See updated on flocknote offer, has to be done by the end of year to get this offer.

vi. Pest Control

1. (Robert) Pest control came today around 10 AM, I walked with him as he did the pest control. Note all but one of the bait boxes was complete empty. He did not go to the other building. He told me they were not in the contract. I called the manager Chris Hamby and he told me they were covered and he was sending Ben (Wayne Pest Control) back today to do the other two building.
 - a. We do get an email about what was done each time it has been going to Susie Carnes, I have ask them to send to the Church email address
2. Keith Hamby update on Pest Control

b. Steering Committee

c. Finance Committee

i. Question on Payment Brands was that completed.

4. SPCR update

- a. "Rod will add "Change filters" to the list of responsibilities"
- b. Other updates

5. Open Discussion

6. My final words

Will update post minutes and year end minutes for 2023
Quickbooks – need to keep up with updates can only have 3 users.
Hartford – Need to keep update updates
Door Locking list – will setup flocknotes if info provided.
Battery Updates – for lock and door and motion sensors.
Still a list of task for Trustees that I think should be completed.

Next GB Meeting Tuesday Dec 21st 2023 @ 6:30 PM

Closing Prayer

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*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader) -on phone -	Keith Hamby	Scott Chandler	Sherry Newton
	Billy Lewis	Apryl Emmons (Sec)	Lana Brune

1. Opening Prayer: Joey Croft

2. Meeting minutes: 2023_10_17-NLMC-Gov-Bd-Minutes. GB reviewed last month’s minutes. Apryl made a motion to approve the minutes. Sherry seconded. Motion passed unopposed.

3. Committee Updates from:

a. Steering Committee

- i. Kathy Giles sent report via text: Average attendance in October was 55, which is the lowest average attendance in 7 months. Kathy encouraged everyone to invite people to worship, as that is the best way to get people to be involved in church based on statistics.
- ii. Joey re-stated from last meeting that we need to be praying for a volunteer to be youth director. Joey stated it is not something we need to put in place immediately.
- iii. Joey asked if anyone is rolling off the Governing Board. Robert stated the bylaws are written such that after a person has served for 3 years, they should give others an opportunity to serve on the GB.
- iv. Robert stated that in January he would like to roll-off the GB, which leaves a vacancy for GB Chairman and Trustees Chairman. Steering Committee will begin looking for church members to fill these positions.

b. Finance Committee

- i. Financials Report: Rod distributed financials report, which included summary of cash flow: Gross deposits, designated funds, NLCA monthly payment, etc. If giving continues at the same rate as the last 2 months, then we should be able to support a \$130,000 budget for next year. Rod plans to work over the holidays on the financials. One thing that needs to be updated is the recording of EasyTithe donations in QuickBooks.
- ii. GB discussed increases in the monthly electric bill and inconsistencies in the garbage bills. Scott will meet with Carol and call the electric co-op to investigate the discrepancies in the bill.
- iii. Scott looked into available QuickBooks reports. The QuickBooks reports that Scott can run at work are not available on the church QuickBooks.
- iv. Robert stated there is an upgrade for 2024 that can be applied to the software and is included in what we pay. Robert volunteered to perform the upgrade.
- v. The daycare has been purchasing all cleaning supplies for both the church and daycare.
- vi. Currently have the following need for Thanksgiving Baskets: 13 from DAR Schools, 4 from Senior Center and 5 from Sherry Newton. Apryl will purchase them on Tuesday and will need \$2000 to pay for these.

- vii. Rod made a motion to spend \$2000 for the Thanksgiving Baskets. Scott seconded. Motion passed unopposed.
- viii. Apryl gave a detailed report about difficulty working with Christmas Coalition last year; she recommended we locate children in our community to help this Christmas. Apryl stated there is a family that fosters children at DAR school. The foster children automatically get gifts from United Way and Christmas Coalition, but the biological children do not get assistance. Apryl stated the thrift store owner gave names of families that need help. Apryl recommended we sponsor 8-10 kids at a minimum of \$200-\$300 each. Apryl needs more volunteers to help shop for the children.
- ix. The GB agreed to locate families to sponsor in our community instead of working through the Christmas Coalition. Designated funds will be requested throughout the holidays; additional money may be needed to complete the purchases. Rod made a motion to authorize up to \$3000 for the Christmas Angels, as needed. Scott seconded. Motion passed unopposed.
- x. Rod created an excel spreadsheet for Lisa to track giving. Lisa uses a Mac, however, which is not compatible with the PC macros that Rod created.

c. Trustees Committee

- i. Robert replaced the security cameras; he has one additional camera to install. The church will get a reimbursement for the cameras that were returned.
- ii. The estimate to get the kitchen up to code for fire suppression was \$2602. Billy and Sherry both know someone who could give an estimate, as well. Rod made a motion that we approve spending up to \$2602 and move forward with the lowest estimate. Keith seconded. Motion passed unopposed.
- iii. Robert stated we have made the first payment on our new insurance.
- iv. Robert called Wayne's Pest Control about live spiders in the daycare office and upstairs in the rock house. They did not call him back. Their regularly scheduled visit is on the 20th of the month. Billy recommended Scotty Littrell for pest control if we are looking for a change.

4. Question was asked what we pay person doing church housekeeping replacing Deloris. Should we be paying more?

- a. Deloris was getting paid \$14/hour for the daycare work. However, the GB discussed that Deloris not only cleaned, but cared for children as well. The church has been paying Deloris \$9.50/hour for cleaning the church. April Bearden accepted the church custodian job at \$9.50/hour. GB agreed to keep the rate the same, providing one check per month.
- b. Milanda emailed the Church Custodian job description to Rod and Robert. Rod will add "Change filters" to the list of responsibilities.

5. Open Discussion.

- a. Robert suggested we recruit a volunteer (Commensality Coordinator) to organize our once-a-month Wednesday night meals. Steering Committee will begin looking for a volunteer.

Next GB Meeting Tuesday Dec 21st, 2023 @6:30 PM

Closing Prayer: Rod Eddleman