**Governing Board Members in Attendance:**

~~\*Absent members~~

|  |  |  |  |
| --- | --- | --- | --- |
| **Church Leaders** | **Trustees** | **Finance Committee** | **Steering Committee** |
| Joey Croft (Pastor) | Robert Godsey (GB/Chair) | Rod Eddleman (Chair/SPRC) | Kathy Giles (Chair) |
| Milanda Taylor (Lay Leader) | Keith Hamby  | Scott Chandler | Sherry Newton  |
|   |  Billy Lewis | Apryl Emmons (Sec) | Lana Bruno |

 **Others in attendance:**

**GB Business Meeting Agenda**

1. **Opening Prayer**
2. **Review**, update & approve meeting minutes from: 2023\_11\_14-NLMC-Gov-Bd-Minutes**.**
3. **Committee Updates from:**
	1. **Trustees Committee**
		1. **Etowah Extinguisher**
			1. Update fire system over burners and stove, we are now incompliant.
				1. The fire system should be checked every 6 months by code.
				2. $250 per inspection.
				3. The system is good for 12 year it cost $2602.00
			2. He quoted me he could also once a year do our fire, extinguisher, and lights for exit sign for $125 a year, plus cost of cost of batteries and cost of refurbishing of fire extinguisher would be $37 per extinguisher when required. He only looked at one of the fire extinguisher and it expires July next year. Needs to be decide before July 2024.
			3. Looks like battery needs to be replaced on front door lights.
		2. **Door lock added for daycare added**
			1. Still learn system.
		3. **Xerox Copier – expiration date March 7, 2024.**
			1. Had to send letter to Equipment Finance US Bank.
				1. Joshua P Timmerman in our End of Lease Specialist

507-532-8606| joshua.timmerman@onlinecomment.com

Waiting for a call back, called they yesterday but they were out of the office.

* + - 1. We have a new Xerox Rep we have not had a Rep since covid.

Jennifer Brandon

Named Account Manager

Xerox Business Solutions Southeast

4970 Corporate Dr Ste 125

Huntsville, AL 35805

p  256-975-9504

* + - 1. Payoff for copier.
				1. ($615.05 Just copier) + shipping cost ($400 to $500)
				2. To buy the copier $2339.48 (this includes the Payoff amount $615.05). Buying cost is $1724.43 + contract amount.
		1. **CM Select**
			1. I have gotten several questions from inspection the last few weeks
			2. Your policy changes have processed and a credit of $420.75 has been applied to your account. The Change was they remove the cost for the new property, the yellow house. **Working on getting this straightened out**. Spoke to our agent today, he is to call me back tomorrow.
				1. Jake Woodman
				(484) 654-3328
				jwoodman@sovinsurance.com
				2. CM Select contact us at 1-800-200-5864, Monday thru Friday from 7:00am – 7:00pm, Central Time Zone.
		2. **Flock Notes**
			1. See updated on flocknote offer, has to be done by the end of year to get this offer.
		3. **Pest Control**
			1. (Robert) Pest control came today around 10 AM, I walked with him as he did the pest control. Note all but one of the bait boxes was complete empty. He did not go to the other building. He told me they were not in the contract. I called the manager Chris Hamby and he told me they were covered and he was sending Ben (Wayne Pest Control) back today to do the other two building.
				1. We do get an email about what was done each time it has been going to Susie Carnes, I have ask them to send to the Church email address
			2. Keith Hamby update on Pest Control
	1. **Steering Committee**
	2. **Finance Committee**
		1. **Question on Payment Brands was that completed.**
1. **SPCR update**
	1. “Rod will add “Change filters” to the list of responsibilities”
	2. Other updates
2. **Open Discussion**
3. **My final words**

Will update post minutes and year end minutes for 2023

Quickbooks – need to keep up with updates can only have 3 users.
Hartford – Need to keep update updates
Door Locking list – will setup flocknotes if info provided.
Battery Updates – for lock and door and motion sensors.
Still a list of task for Trustees that I think should be completed.

**Next GB Meeting** Tuesday Dec 21st 2023 @ 6:30 PM

**Closing Prayer**