

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Apryl Emmons (Chair)	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Red Eddleman (Co/SPRC) Robert Godsey (GB Chair)	Scott Chandler Keith Hamby (Sec)	Sherry Newton Lana Bruno

Others in attendance:

Opening Prayer: Joey Croft

GB Business Meeting Agenda

- 1) Review, update & approve meeting minutes from:
 - a. NLMC GB Minutes 12_13_2022
 - b. Kathy made a motion to approve the minutes. Keith seconded. Motion passed unopposed.
- 2) Outreach: Joey stated Naomi Herbert would like for us to start a Pastor's discretionary fund for people in need.
 - a. Robert stated the Community Outreach budget is \$3000 in 2023.
 - b. Robert stated we had more requests than we helped last year.
 - c. Kathy stated that an Outreach Coordinator would be needed to handle those requests. Robert suggested the Steering Committee find someone to be the Outreach Coordinator.
 - d. Committee agreed Steering Committee would take care of that.
 - e. Pastor Joey talked about how excited he is about everything going on at New Life and the Men's group that he is organizing. Looking for a man to lead the men's group. First meeting will be in February.
- 3) Worship Leader: Need to make decision on position and decision on salary
 - a. Apryl made a motion to pay the Worship Leader \$12,000 per year. Keith seconded. Motion passed unopposed.
 - b. Robert asked, do we increase the budget or take it from another area? Regina stated that there will be a finance committee to determine the best way forward.
 - c. Milanda will update the Job Description with at least one hymn per Sunday and tracking CCLI information; Joey will share the salary and the job description with Jim.
- 4) Re-evaluate service to church: Robert asked: Are you doing what you need to do to serve our church; everyone should reevaluate each year?
 - a. Vote on GB chairman for 2023? It can be anyone on the GB.
 - b. Kathy nominated Robert Godsey to be the GB Chairman. Regina seconded. Motion passed unopposed. Robert agreed to be GB chair for one more year.
 - c. Apryl stated the job was extensive and needed to be filled by someone who was retired with extra time.
- 5) Committee Updates
 - a. Finance Committee
 1. update on budget and church funds for 2023
 - a. New Hope Phone bill: \$168.80.
 1. Host 37.84
 2. Internet 79.99

3. Security 38.97

- b. Kathy made a motion for daycare to pay for half of the internet and half of security. Apryl seconded. Motion passed unopposed.

b. Trustees Committee

- 1. Apryl did not have any new business for the Trustees committee. They will meet separately and report back to the GB.

c. Steering Committee

- 1. Kathy stated we have some new members helping out in needed areas.
 - a. Kathy asked Scott Chandler to be a part of the GB and be a member of the Finance committee. Kathy made motion for Scott Chandler to fill the open position of the governing board. Lana seconded. Motion passed unopposed.
 - b. May Patterson: children's church
 - c. Bailee Sutphin: acolyte leader.
 - d. Glenda May: keep pews neat with pencils, envelopes, tissues.
 - e. Claudia Taylor: projection assistant
 - f. Sydney Emmons: bulletin board
 - g. Volunteers for 2023 is complete.
 - h. Naomi Herbert: Prayer shawl ministry.

2. Lana – Children's Ministry:

Sunday, March 12th after church: March Madness – game day for kids.

- a. Vacation Bible School –June 23-24 weekend (Fri night and Sat morning). Theme: "Pets Unleashed: Jesus Cares Fur You"

- d. Apryl question for steering committee: do we have any members who are police/military or ex-police/military as possible volunteers for a security committee? Fire: Robert Patterson and Mitch McCullough. Trustees will work on getting a church security team together for worship services.

- e. Worship Committee meeting minutes were shared by Milanda.

6) Discussion on bylaws

- a. Robert stated the bylaws need to be reviewed and approved, by and then (1) sent to NCLL lawyers for review and (2) given to First State Bank (FSB) for setting up account under New Life Methodist Church. Governing Board members signed bylaws in the board meeting.

b. Bank

- 1. Signature Cards: The bank requested the new bylaws prior to setting up signature cards.
 - a. Kathy made a motion that the following persons are added for signatures on the checking and saving and the listed persons are removed. Scott seconded. Motion passed unopposed.
 - i. Checking & Saving Account:
 - 1. Regina Filmore
 - 2. Susie Carnes
 - 3. Apryl Emmons

4. Rod Eddleman
 5. Robert Godsey
 6. Removing
 - A. James Kuykendall
 - B. Carol Godsey (do not add)
 - ii. Changes for Safe Deposits Access. Kathy made a motion that following persons be on the Safe Deposit access list and Robert Patterson be removed. Regina seconded. Motion passed unopposed.
 1. Kathy Giles
 2. Susie Carnes
 3. Robert Godsey
 4. Removing
 - A. Robert Patterson
 2. Robert stated we will need new checks with new name after we get the banking changes made. We are trying to keep same bank account number.
 - c. Church Name Change
 1. Updated accounts:
 - a. Wayne's pest control: UPDATED
 - b. Alfa insurance: UPDATED
 - c. First State Bank (not 100% completed need bylaws)
 - d. Credit card
 - e. Republic Services (need to call them again; not correct yet)
 - f. The Hartford Insurance (Paperwork to fill-out)
 - g. Power: Robert requested update when added power the new storage building.
 - h. Phone & Internet
 - i. Etc.... Admin will contact vendors.
 2. New church email.
 3. Other signage or symbols that need to be updated around the church
 4. New church deeds
 5. Will need to get new deeds from NCLL that will have to be filed
 6. Will need to file for church to not pay taxes on new property.
 7. At some point we will need to dissolve the corporation of New Life United Methodist Church Inc (future date) NCLL will work on this for us.
- 7) Open Discussion and/or Outstanding Business.
- a. Old Business Items
 1. Updated on recommendations for NLCA phone line & internet (currently est. NLCA is paying \$10/mo for both)
 2. Update commercial printer/copier for daycare
 3. Robert stated the quitclaim deed was registered on Fri Dec 16
 4. Sample for new offering envelopes were passed around in board meeting.

5. Sample for church sign reviewed by board. Apryl stated a concern for too much information on the sample for the space. GB agreed to just have the church name and the physical address. Remove phone and mailing address. GB recommended asking the sign-maker for suggestions based on sign size.
 6. Sample of Hymnal stickers were removed by board: Robert passed around a hymnal with a sticker on the front and the binding covering references to United Methodist.
- 8) Next GB meeting February 21, 2023 @ 6:30 PM

Closing Prayer: Kathy Giles

Minutes for Governing Board Meeting February 28, 6:30 PM New Life Methodist Church

Governing Board Members in Attendance:

~~*Absent members~~

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Apryl Emmons (Chair)	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB Chair)	Keith Hamby (Sec)	Lana Bruno

Others in attendance:

Opening Prayer: Robert Godsey

GB Business Meeting Agenda

1. Review, update & approve meeting minutes from: NLMC GB Minutes 1.17.2022.
 - a. Kathy made a motion to accept the minutes. Scott seconded. Motion passed unopposed.
2. Committee Updates
 - a. Steering Committee
 - i. Kathy gave report from the Steering Committee.
 1. Elizabeth Waldrop agreed to be our Outreach Coordinator.
 2. Gary Barr volunteered to be a musician with the praise team.
 3. Bob Barker will be an usher; Regina will be Debbie Barr's communion steward
 - a. Replacements for Wayne and Karen White, who are leaving to go to a church closer to their home.
 4. Lana shared that there are several young women who are volunteering with children:
 - a. Madison Stubblefield and Brianna Bolt will help with Children's Church.
 - b. Claudia Taylor and Bailee Sutphin are helping with children's church.
 - c. Sydney Emmons will help decorate for the March Madness party.
 5. Kathy noted that a Youth Leader is needed.
 6. We are averaging 75 a Sunday with 83 being the highest.
 7. Kathy gave these statistics in support of Men's Breakfast:
 - a. 3.5% of a family gets saved if the child saved first.
 - b. 17% of a family gets saved if the wife saved first.
 - c. 93% of a family gets saved if the husband saved first.
 - b. Finance Committee
 - i. Regina noted that the finance committee met to discuss the 2023 budget. She distributed the draft budget for review.
 1. Apryl Emmons made motion to move \$2500 from Youth Fund and \$1545.50 from "not budgeted" to Worship Committee to purchase sound equipment. Scott seconded. Motion passed unopposed.
 2. Group agreed to change "Worship Supplies" to "Worship Committee".
 3. Kathy made a motion that the \$1000 for Special Programs be moved to Worship Committee. Scott seconded. Motion passed unopposed.
 4. The board discussed the Upper Room Devotionals. The church has on standing order 15 Large Print and 30 Regular Print. These will be paid for in the Adult Ministries category of the budget.
 5. Ministries Budgets: Regina recommended that a person be responsible for each of the individual ministry budgets. The following persons were named:
 - a. Adult: Milanda Taylor, Rod Eddleman
 - b. Children: Lana Bruno
 - c. Christmas Angels: Apryl Emmons
 - d. Community Outreach: Elizabeth Waldrop
 - e. Christmas Brunch: Stan Emmons
 - f. DAR Band: Apryl Emmons
 - g. DAR Football Meal: Apryl Emmons
 - h. Easter Breakfast: Stan Emmons

- i. Emmaus: Lisa Saylor
- j. Helping Hands: Sherry Newton
- k. SOFAR: Cindy Kennamer
- l. Thanksgiving: Apryl Emmons
- m. Trunk or Treat: Cindy Kennamer
- n. VBS: Lana Bruno
- o. Worship Committee: Joey Croft
- p. Youth: (Looking for another leader – Apryl & Stan will continue until new leader is found)

6. Sherry made a motion that the budget be accepted with the noted changes above. Lana seconded. Motion passed unopposed.

c. Trustees Committee

i. Lighting Updates

- 1. The trustees replaced all of the hallway lighting in the hallways with new LED bulbs for brighter lighting. The cost was around \$120.10 year bulbs.
- 2. Spoke with the power company regarding changing outside lights to LED.
 - a. Now have 2 LED and 1 halogen. Robert will follow-up with them.
- 3. There has been a request for the following additional lighting improvements:
 - a. Better lighting at the kitchen door.
 - b. Better lighting outside at the Youth Center; it is dark when women leave bible study.
 - c. Light at the exit by the daycare replacing the one above the door and adding new light. Cost \$65 + \$20 = \$85

- ii. Apryl recommended a Spring Clean-up Day on Saturday, April 1st at 8:30 am; board agreed to include in the announcements.
- iii. Kathy asked about cleaning out the shed on the new property. Kathy volunteered to call Ricky Watson about recommended disposal options.
- iv. Sherry stated Jean requested the extra flooring be used at the Scout Hut. Other areas for the flooring from board members were: nursery classrooms, offices, choir room, and 2nd floor of youth center. Robert stated the Scout Hut would be easiest. Sherry made a motion to put the extra flooring in the Scout Hut. Keith seconded. Motion passed 5 to 4.

3. Signage

a. Signage or symbols that need to be updated around the church

- i. The board discussed affixing labels on the hymnals; Robert provided a sample of a white label. Members requested a price for a navy label, as well.

- 1. Price for labels: 5.5" x 4" - 200 to 300: \$1.68 each (200 - \$336)
 - a. 1.5 x 2.25 - 200 to 300: 49¢ each (200 - \$98)
 - b. These are printed in house at H&H printing, they might get them a little cheaper if we order minimum quantity of 500 each.
- 2. Rod asked if we are allowed by law to affix labels to the hymnals. Robert stated when you buy a book for your own personal use, you can put stickers on it, write on it, etc. and still not break any laws.
- 3. Robert volunteered to get quotes for white labels and dark labels. Kathy volunteered to count the number of hymnals. Scott made a motion to table the discussion until count and quotes are obtained. Kathy seconded. Motion passed unopposed.
- 4. Robert recommended it come out of the trustee's budget. The board agreed.

4. Community Outreach budget \$3000 in 2023

- a. The board discussed a need for guidelines on how to handle outreach.
- b. Apryl suggested we send an invitation to attend church to the family after offering community help. Robert recommended we ask them to pay-it-forward when they are able.
- c. Kathy will call Vickie Hall at the Baptist Church about the questions to ask the person in need. We want to ensure that we don't encourage repeated behavior but try to help them get on their feet.

Minutes for Governing Board Meeting February 28, 6:30 PM New Life Methodist Church

- d. Elizabeth is planning to keep a spreadsheet to track the gifts.
 - e. Milanda stated that a plan to consider (after 2023, since budget has been approved) would be to use 10% of giving (that would have gone to the UMC as our apportionments) for community outreach.
5. Discussion on bylaws
- a. Robert wants to set a date to review the bylaws. The board agreed upon Tuesday, March 14th at 6:30pm.
6. Offering collection, do we need any changes in the process?
- a. Robert provided instructions for handling the offering for the board to review.
 - b. Robert will modify the offering collection instructions, based on discussion, as follows:
 - i. If the envelope has no name or designation on it, take out the cash and count it with the loose cash in the offering plate; throw away the envelope. If the envelope has a name or designation on it, leave it sealed. Count the number of checks without looking at the name. Count the number of envelopes with names/designation. Count the cash. Put all three values on the tally envelope.
7. Security update for the Church
- a. Apryl talked to Marshall County Sheriff's Office about church security processes. They offer free community service outreach for this purpose. Deputy Gillespie will be here on Saturday, March 25th after the men's breakfast (around 9am). He will walk around the church and make security recommendations. He will come back later to train the security team.
 - b. We need a volunteer to head this up. Stan Emmons may be interested.
 - c. Rod asked about locking doors after church has begun. Apryl stated Deputy Gillespie would be making those recommendations.
 - d. Rod asked if we have a policy about carrying weapons. Some board members stated they do not have a problem with attendees carrying weapons.
 - e. Apryl stated we probably need to have a background check for all security team members and a waiver stating they are responsible, not the church, if they fire a weapon on church property.
8. Open Discussion and/or Outstanding Business.
- a. NLCA phone and internet payment
 - i. Regina stated NLCA agreed to pay their part (a set amount not available for tonight's meeting).
 - ii. Rod stated that the daycare also agreed to pay for a portion of the new lighting.
 - b. NLCA printer/copier update
 - i. Apryl said Robert could come pick up the copier on any business day. Rod agreed to accompany him if needed.
 - c. Other
 - i. Robert recommended we come up with guidelines on how to produce a list of speakers to fill-in when Joey is out. This recommendation was due to an emergency situation where the pastor needed to be out and our 2 lay speakers were unavailable to fill in on short notice (Sunday morning).

Next GB meeting Tuesday March 21st, 2023 @6:30 PM

Closing Prayer: Rod Eddleman

Minutes for Governing Board Bylaws Review Meeting March 14, 6:30 PM New Life Methodist Church

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Apryl Emmons (Chair)	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB Chair)	Keith Hamby (Sec)	Lana Bruno

Others in attendance:

Opening Prayer: Robert Godsey

The Governing Board (GB) convened with the sole purpose of reviewing the church bylaws.

The GB reviewed each of the 21 items listed on the email from Barbara Weller, Ministry Consultant and Attorney with National Center for Life and Liberty and the applicable bylaws section. Only the items in the list that sparked discussion or changes to bylaws are noted below:

#1. With regard to why we include a specific statement of faith on the LGBT issues—1) this is one of the primary reasons you are leaving the UMC, 2) as Francis Shaeffer once said, the most important issues for a church to deal with are the key cultural (or doctrinal) issues of the day, which in our day are the LGBT and life issues, and 3) courts will recognize a church's beliefs in this area (i.e., not marrying same sex couples, not allowing a biological male with gender dysphoria to use the ladies bathrooms or sleep with female teens on a youth group trip, etc.); however, the church must clearly state those beliefs. I have attached alternate marriage policies that the church GB could enact. Article 12, D refers back to this type of Statement of Faith or policy.

>>Article 3.D.8: Change **Affiliated Co-Laborer to Affiliated Adherent**. Discussion centered around the term "laborer" implying a paid position, but language of bylaws includes volunteers.

Commented [RG1]: This was in 3 location in the bylaws as Affiliated Co-Laborers and changed to Affiliated Adherents

#2. People interpret the Bible in different ways—generally to suit what they already believe. So the UMC church will still say that the Bible supports same sex marriage and ordaining same sex or transgender clergy. Again, this is one of their reasons you are leaving the UMC. Therefore, it is important to state how your church interprets the Bible in these matters. The same would be true of abortion and euthanasia. Different churches interpret the Bible differently in these areas.

>> Article 2.b.2.ii: Sample Church Marriage Policy Provision below will be added to Article 2.b.2 as ii. Current ii & iii will move down to iii & iv, respectively. The policy was added to protect the church. The suggested policy was updated from "participate in" to "perform" as noted below in bold.

Because God has ordained marriage and defined it as the covenant relationship between a man and a woman, New Life Methodist Church will only recognize marriages between one man and one woman, as biologically determined. Further, the ministers and staff of New Life Methodist Church shall only **perform** weddings and solemnize marriages between one man and one woman, as biologically determined, and the facilities and property of New Life Methodist Church shall only host weddings between one man and one woman, as biologically determined.

#3. With regard to euthanasia, there is both active and passive euthanasia. A patient can just refuse additional treatment and die naturally—that is passive euthanasia (or not euthanasia at all). Active euthanasia involves a doctor removing food and water or injecting morphine or other drug to actually cause the death of a person who otherwise would not die—and that is active euthanasia and is what we are addressing here.

>> Article 2.2.b.i & i: GB agreed these statements are appropriate for abortion and euthanasia.

#4. You can decide for yourselves what you want to do about a church membership class or other membership requirements. Churches do different things in this regard.

Minutes for Governing Board Bylaws Review Meeting March 14, 6:30 PM New Life Methodist Church

>>Article 3.A.2: GB agreed the statement is good as is, as using the word “state” includes the situation when a person joins the church by profession of faith during a worship service.

#6. Your voting age or age of membership can also be whatever you want to make it, but 16 is probably the lowest you should go.

>>The Pastor will inquire with parents about membership of their children. Parents will decide if children are members when transferring.

#7. I have attached a church Trespasser Policy for you. In these days when you never know whether some nut job will enter the church to cause a disruption, you need to have some way to deal with that. However, since the church building is your church’s private property, and the law permits anyone to ban someone from their private property for any reason, this does not need to be included in the Bylaws in order for the church to legally take this action when/if necessary.

>>Article 5.G.3: The GB agreed to add the recommended Trespasser Policy at Article 5.G.3, with changes as noted in bold, listed below. GB members were concerned about the Daycare not having a trespassers policy listed in their bylaws.

Although the general public is invited to all the church’s worship services, the church property remains private property. The pastor, **Governing Board members, or Governing Board designees**, have the authority to suspend or revoke the right of any person, including a member, to enter or remain on church property. If after being notified of such a suspension or revocation, the person enters or remains on church property, the person may, in the discretion of the pastor, **Governing Board members, or Governing Board designees**, be treated as a trespasser.

#8: Your reasons for dismissing someone from membership can be whatever you want them to be. Generally, they include disruption or no longer identifying as a Christian—perhaps saying bad things about the church on Facebook or other social media.

>>Article 3.C.2: This section has a typo and should read: “Transfer or Resignation of Membership: Members not under the disciplinary process of Article 3 section **D** may request a letter of transfer be sent to another church.”

#15. Generally only an ordained pastor administers the sacraments. And only an ordained pastor can marry. But some churches allow lay members to assist with communion.

>>The bylaws currently do not use the word “ordained,” and the GB agreed that “ordained” did not need to be added.

#19. We recommend no motions from the floor to avoid controversy and give the GB and pastor time to consider any motions ahead of the meeting to make recommendations. However, some churches do allow motions at the end of the meeting from the floor or even during the meeting. Again—your choice.

>>Article 6.D: Rod had input on striking motions from the floor. Rod’s suggestions were discussed. GB agreed to update the last sentence in this section to the following:

No motions will be made from the floor, unless approved by GB Chairperson and/or Pastor.

The numbered items that are not included above did not require changes to the bylaws and therefore, are not included in the minutes.

Closing Prayer: Milanda Taylor

Governing Board Members in Attendance: All present.

*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Apryl Emmons (Chair)	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB Chair)	Keith Hamby (Sec)	Lana Bruno

Opening Prayer – Robert Godsey

GB Business Meeting Agenda

1. Review, update & approve meeting minutes from: NLMC GB Minutes 2.28.2023 & 2023_03_14 NLMC Gov Bd Bylaws Review Meeting Minutes.
 - a. Kathy made a motion to approve the minutes. Lana seconded. Motion passed unopposed.
2. Committee Updates
 - a. Steering Committee – by Kathy Giles
 - i. Diabetic Snack collection: Michael Giles assisted with delivering the snacks. Nurse Robin Martin divided the snacks between the schools.
 - ii. Outreach: No money spent this month.
 - iii. Prayer Shawl Ministry: Ministry has made 12 shawls. Regina stated several designated donations have been contributed. There are 6 members in the ministry; Betty Wright’s daughter Alyssa is contributing shawls.
 - iv. Stan Emmons will be over the Safety Ministry. Robert Patterson volunteered to help. They plan to meet on Friday morning of this week.
 - v. Attendance on Sundays with children’s events:
 1. During March Madness: 96 people
 2. During Easter: 121 people
 3. Great job, Lana!
 - vi. Ms. Jean’s Retirement Party: May 21st. Plans will begin on April 30th. Cindy Kenamer will head-up the party. Time is TBD.
 - vii. Children’s Church: Greta Ayers, Dori Giles, Elizabeth Waldrop, & Madison Carnes have all agreed to teach one Sunday per month.
 - b. Finance Committee – Regina Filmore
 - i. Carol Godsey has worked diligently to find us on a new QuickBooks replacement. She is still working on the checkbook.
 - ii. First Quarter tithes and offerings: \$30,181.05
 1. Off budget by: -\$4,318.95
 2. Up \$3,152.73 from same time last year.
 - iii. Everything going well.
 - iv. Regina will send Robert quarterly finance update for Sunday worship announcements at the end of each quarter.
 - c. Trustees Committee – Apryl Emmons
 - i. Background checks: At one time, it was the responsibility of the church administrative assistant to ensure the background checks have been completed. Volunteers who work with children need to be checked every 3 years. Technically, by the UMC definition, the SPRC chair manages the background checks.
 1. Kathy said the Sheriff’s office will do thumb prints and background checks for free.
 2. Apryl recommended we get the FBI background check for the protection of our church and members. Apryl recommended all volunteers who work with children and staff have background checks; Robert recommended all members on the board.
 3. Scott recommended wait for daycare to determine the process for background checks and then revisit at the next meeting.

Minutes for Governing Board Meeting April 18th, 6:30 PM New Life Methodist Church

All documents for meeting are placed on: <https://newlifemethodistchurch.org/governing-board/>

4. Robert recommended we offer the UMC safe sanctuary training using the materials we already have.
5. Rod mentioned the bottom line is to see if our insurance requires the training and background checks for proper coverage.
- ii. Gaming Machines in large storage area
 1. Small machines total of 7; 3 are working; 6 power up. Large gaming machines 2 are working; 4 power up. Total of 45 gaming machines various states of repair
 2. Several people have asked about the items in the storage building. The board agreed the items in the storage building can be given away.
 3. Robert will check with the police department about any legal issues with the machines. Rod asked (1) are we legally allowed to sell them (2) do we know they are not stolen? Scott recommended calling the DA's office instead of police department.
- iii. The previous owner did not give us a key the house. Robert bought locks that will be used for the storage building and the house.
3. Other signage or symbols that need to be updated around the church
 - a. Hymnals labels on hold due to die cutting machine waiting on parts.
 - b. Do we want to replace the sign at the youth house?
 - i. Apryl, Rod and Stan recommend the Youth Center Sign needs to be removed.
 - ii. The Trustees will decide.
4. Pest Control Update – Keith
 - a. The Wayne's Pest Control comes by on the 12th of every month. Last time they wrote in the book in the secretary's office was in February. They have not been signing the book; Keith added to the account that they must sign the book so we can keep track of pest control visits.
5. Bylaw review next steps
 - a. All GB members will read through the bylaws by April 28th. Robert added scriptures about marriage that need to be reviewed in addition to other changes.
 - b. As soon as the board has approved the bylaws, make them available for the church to review for two weeks. Add announcement to bulletin and projection once the bylaws are posted for review.
 - c. Date for church conference: Tentatively planned for June 11th after church.
 - i. Board agreed with 2/3 of those in attendance at the church conference required to approve bylaws.
6. QuickBooks support for desktop version for payroll ends May 31st
 - a. The accounting functionality can still be used. Four users allowed online. Payroll system \$40/month. Then goes up after 12 months. Daycare \$69-\$79 per month plus a charge per employee. Daycare also paid a \$500 fee.
 - b. Gusto does payroll in conjunction with Procare. \$40/month plus \$6 per person.
 - c. Finance committee will make a decision and report back to GB.
7. Open Discussion and/or Outstanding Business.
 - a. Worship Team submitted an estimate for in-ear monitors of ~\$5134. We've budgeted them \$4045.50; therefore, we are short \$1088.50.
8. Lana stated that she would like to form a committee for VBS for planning starting mid-May.

Next GB meeting Tuesday May 16, 2023 @6:30 PM

Closing Prayer -Rod Eddleman

Minutes for Governing Board Meeting May 16th, 6:30 PM New Life Methodist Church

All documents for meeting are placed on: <https://newlifemethodistchurch.org/governing-board/>

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Apryl Emmons (Chair)	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Robert Godsey (GB Chair)	Scott Chandler	Sherry Newton
	Robert Godsey (GB Chair)	Keith Hamby (Sec)	Lana Bruno

Others in attendance: Stan Emmons (for Church security discussion only.)

Opening Prayer: Robert Godsey

1. Stan Emmons Church security.

- a. Stan would like the board's advice on which direction to go with security. Stan invited a police officer to tour our buildings and make recommendations.
 - i. Stan would like to set up a security team of 8-10 people who rotate to different locations within the congregation on Sundays. Will need a person with a rifle in the crow's nest.
 - ii. 91% of church shootings are committed by persons who feel they were wrongly counseled by the pastor or a church member.
 - iii. Stan has spoken with Eric Cherry & Robert Patterson about being on the security team.
 - iv. Also discussed a need for a safety plan in the event of fire or tornado.
 - v. Kathy made a motion to give Stan the authority to set up a security/safety team, develop a plan, and start implementation. Scott seconded. Motion passed unopposed.
 - vi. Scott recommended make a prioritized list of steps to take. Start with the highest priority and work our way down the list. Stan will bring a list for the next GB Meeting. Start with the following:
 - 1. Have one point of entry after a specific time. Can exit any door.
 - 2. Window tinting, specifically the daycare door.

2. Review, update & approve meeting minutes from: **2023 04 18-NLMC-Gov-Bd-Minutes**

- a. Apryl made a motion to approve the April minutes. Kathy seconded. Motion passed unopposed.

3. Milanda gave a recap on the Daycare.

- a. All daycare classes are full; 9 spots are part-time.
- b. Expect to operate in the red until August when tuition increases.
- c. New Decisions
 - i. We will not be able to support part-time students after Friday, May 26, 2023.
 - ii. We didn't have enough children or teachers to support a 2023 summer program for current PreK and school age students. Therefore, Friday, May 26th will be the last day we can provide childcare for PreK and school age students.
 - iii. We will not be having after-school care for PreK and school age students for the 2023-24 school year. DAR Elementary is making plans to offer an extended day program in the fall.
 - iv. We will add additional 2's and 3's classes as soon as possible based on facility preparation and hiring of additional teachers.
 - v. We will be raising tuition rates for the 2023-24 school year.
- d. A few families upset, understandably.

4. Committee Updates

- a. Steering Committee
 - i. Lana discussed VBS, which is scheduled for June 23-24. Lana is working on getting volunteers. Robert agreed to help with the flyers; Lana will get them to the school to distribute to the classes. Lana will have a meeting for VBS volunteers starting in June.
 - ii. Kathy gave updates for steering committee:
 - 1. Recommendations by steering committee: Apryl will move to Finance Committee. Keith will move to Trustees. Robert will chair the Trustees. Robert requested that we find someone else to take both the GB chair and the Trustees chair position in 2024. Scott made a motion that we make the changes that Steering Committee recommended. Apryl seconded. Motion passed unopposed.
 - 2. Background checks: The daycare is getting background checks done at Metro Spy in HSV for \$47.20 per person. The background check is FBI rated and very detailed. Must have an appointment. Background check is sent to DHR for the daycare.

Minutes for Governing Board Meeting May 16th, 6:30 PM New Life Methodist Church

All documents for meeting are placed on: <https://newlifemethodistchurch.org/governing-board/>

3. We are trying to get congregants to pass the offering plate on Sunday mornings. Larry Walker and Trevor Mitchell are going to be on opposite sides of the pews every Sunday to get the offering plates passed. Robert added a QR code that links to the giving portal to the bulletin. Milanda will mention.
 - b. Finance Committee
 - i. Regina reviewed April's tithing/ offerings.
 1. We have dropped every month in our offerings. In April, we only collected \$7517.22. Our budget is \$10,000 per month. We hit \$10K in Jan, \$10K in Feb, \$9K in March. EasyTithe contributions have remained the same; checks and cash have decreased.
 2. Tim Pierce, guest worship leader, signed his check and put it in the offering plate.
 - ii. Quickbooks update
 1. Quickbooks was updated to the new version. We are not changing to a new accounting SW package.
 2. Church paid for the update. Daycare paid for the payroll upgrade. Probably will be \$650 next year.
 - c. Trustees Committee
 - i. Paint for hallways: On April 1st Apryl went to ACE Hardware and gave Ronnie the color for the hallway. Ronnie stated he put it in the church file. Kelly went to get paint from ACE and said there was nothing on file. Robert will investigate.
 - ii. Hymnals look wonderful. Thank you, Robert.
 - iii. Scout Hut flooring are beautiful. Thank you, Robert.
 - iv. Lighting outside Narthex was upgraded. Thank you, Apryl and Stan.
 - v. Per Kathy, Ricky Watson, District 2 Commissioner, will be removing and disposing of the gaming machines in the storage building.
 - vi. Daycare trustee requests/advice needed, in priority order:
 1. Daycare Door is a security risk. Daycare staff cannot get in when out on playground unless someone opens it for them. Daycare door will be addressed by security team
 2. Bathroom Paper towel dispensers are rusted and won't stay closed; Keith has replacements and will install.
 3. Only 2 lights in each infant room are working. Trustees plan to remove the fixtures and replace with LED fixtures. Stan will pick out the lights and Robert agreed to help install them. The church will half the cost with the daycare.
 4. May the daycare use the little toilets in the infant rooms. Robert is working on repairing them. He stated the larger toilet is working although there are shelves on top of it.
 5. Fellowship Hall and infant room blinds need to be replaced. The church will half the cost with the daycare.
5. Bylaws review next steps
 - a. There were no oppositions to the bylaws as written. Robert waiting to hear back from the attorney.
 - b. We have tentative plans to have the bylaws available on the church website available for members to review on June 11th. We will inform the congregation of their location.
 - c. No Date set for church conference to approve bylaws. Will wait until after June 11th.
 - i. 2/3 of the congregation is required to approve bylaws
 6. Open Discussion and/or Outstanding Business.
 - a. Sacristy refrigerator seal needs to be glued back on. Keith will investigate.
 - b. Apryl asked about smell in the fellowship hall. Wayne will investigate the smell and will get with Wayne's Pest Control if needed.
 - c. Apryl stated we had 2 AC units that were not working: one in the sanctuary and one in the kitchen hallway. Chris Hastings fixed them for ~\$215.

Next GB meeting Tuesday June 20th, 2023 @6:30 PM

Closing Prayer: Robert Godsey

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Keith Hamby	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB/Chair)	Apryl Emmons (Sec)	Lana Bruno

Others in attendance:

Opening Prayer: Joey Croft

GB Business Meeting Agenda

1. Review, update & approve meeting minutes from: **2023_05_16 NLMC Gov Bd Minutes**
 - a. Kathy made a motion to approve the May minutes. Apryl seconded. Motion passed unopposed.
2. Committee Updates
 - a. Steering Committee – by Kathy Giles
 - i. May average attendance was 68.25
 - ii. Beverly Patalas is taking a leave of absence to start a Children’s Ministry at The Harbor (Mike Stenson’s church). Joey, Erica McCullough, Elizabeth and Milanda are covering Child Chat. Per Beverly, it is a leave of absence, and Bill will continue to attend New Life.
 - iii. We will soon have a Moses Basket for Eleanor Reed Ayers, due to Charles Henry Ayers.
 - iv. Rickey Watson will have all the video machines moved by July 4th.
 - v. VBS will be June 23-24, with Sunday Celebration on June 25.
 - b. Finance Committee
 - i. Robert distributed a Profit & Loss Statement for January through May 2023. There were questions about the negative expenses.
 - c. Trustees Committee
 - i. Robert stated the Trustees met a few weeks ago. He posted a list of things that need to be done on the church website. Trustees are trying to determine which items on the list are a priority and encourage folks to take responsibility for specific items on the list.
 - ii. Completed recently: painting of 2 hallways, planting of azaleas near church entrance, cleanup of Scout Hut flower beds including new plants, Keith changed the paper towel dispensers in restrooms, Debbie Barr decorated the ladies’ restroom, Keith and Rod trimmed trees.
 - iii. There are some items stored at Ace Hardware that Trustees will move to a storage building (tall stages, etc.) Robert has been storing the two large black boxes user for speaker stands; he will be bringing those back to the storage building. **Robert will check with Jim if want’s the stands that the amplifiers used to sit on kept or back to him. If he doesn’t want them we are free to get rid of them. (added 6.23.23rjg)**
3. Stan’s New Life Security and Safety Team Proposal was distributed.

- a. Team read over proposal. Trustees will review it and make recommendations.

4. Milanda gave an update on the Daycare.
 - a. We have the maximum enrollment possible for the number of teachers on staff.
 - b. We need more teachers to more comfortably care for our current enrollment and to open the additional 2s & 3s classrooms.
 - c. Children's accounts are continuously paid on time. The checking balance remains steady; daycare is consistently maintaining at least one month's expenses of \$32,000 in the bank.

Daycare Balances as of 5/31/2023	
Checking Balance	\$ 36,330.89
Savings Balance	\$ 15,029.16
Fundraising Savings Balance	\$ 4,311.94
	\$ 55,671.99

- d. Daycare requests of Trustees
 - i. Daycare Door – safety
 1. The daycare door must physically be opened from the inside and is a safety concern. Infant teachers must leave their classrooms to open the door if Chellee is not in the office, which is often the case with a shortage of teachers. When classes are on the playground, teachers make repeated trips back to the building to take children to the restroom. In an emergency situation, it is possible staff will need to get inside quickly when no one is in the office.
 2. Trustees will put together a short list of options with cost estimates from which the daycare can choose.
 - ii. Smoke Alarm in Scout Hut
 1. The Ultimate Security estimate was ~\$9500. Apryl spoke with them about their estimate; she learned that there are special rules for childcare facilities.
 2. Patty Rice, Chairman of the Daycare Board, has discussed with the Fire Marshall. Her recommendation was to use smoke alarms and fire extinguishers.
 3. The trustees will discuss and determine the best plan.
 - iii. Heating/cooling unit area behind infant playground
 1. Weed-eat by the heating/cooling units so that teachers can safely access the water faucet for water play.
 - iv. Rocks on playground are choking hazard, especially for the infants.
 1. Board gave daycare permission to replace as needed.
 - v. Van
 1. The daycare recently paid the annual premium for the van insurance of \$665. However, the daycare is turning the van back over to the church, as they are not taking field trips anymore.
 2. The trustees will decide what to do about the van, including whether to cancel the insurance so they can return the money to the daycare.
 - vi. The daycare would like to use sidewalk chalk and the water faucet near the church sanctuary entrance. Ms. April Bearden, teacher at the daycare, said neither were allowed.

1. The governing board agreed that the children could use chalk at the entrance and on the concrete drive. We love children!
 2. There is an issue with using the water faucet near the concrete drive due to a draining concern. Therefore, the daycare needs to use a hose to prevent the water from pooling near the concrete drive.
 3. Daycare Hallway Air Filters had a date on them of Nov 2022.
 - a. Per Robert, it is Deloris' responsibility to change all the air filters at the church. Robert purchased air filters so that she could change them in all the buildings, including the choir room and hallways.
 - vii. Robert stated that the trustees are also looking into stripping or updating the floors and changing the lights in the infant rooms.
5. Church Bylaws
- a. Scott made a motion to accept the bylaws as written, with one exception to change the date to 2023 as noted by Robert. Rod seconded. Motion passed unopposed.
 - b. Rod recommended we allow the church to review the bylaws for at least 30 days; GB discussed allowing congregation 60 days due to summer vacations. He suggested we give church members the option to vote either (1) yes –accept as is, or (2) do not accept.
6. How do we deal with mental health issues or other personal issues that come up?
- a. After much discussion regarding mental health and personal issues of adherents, the board determined that such issues should first be reported to Pastor Joey.
7. Open Discussion and/or Outstanding Business.
- a. Baptism
 - i. Pastor Joey stated that there will be a baptism for Macie Patterson at the lake. Pastor Joey has a friend, Scott Gray, with a lake place; he will allow us to use his property for the baptism.
 - ii. Joey will look for baptism certificates in the Pastor's office.

Next GB meeting Tuesday July 18, 2023 @6:30 PM

Closing Prayer: Rod Eddleman

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Keith Hamby	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB/Chair)	Apryl Emmons (Sec)	Lana Bruno

Others in attendance:

Opening Prayer: Joey Croft

GB Business Meeting Agenda

1. Review, update & approve meeting minutes from: **2023_06_20 NLMC GOV BB Minute**
 - a. Kathy made a motion to approve the minutes. Regina seconded. Motion passed unopposed.
2. Committee Updates
 - a. Steering Committee – Kathy update:
 - i. June average attendance: 76
 1. June average attendance affected positively by VBS Sunday attendance of 101.
 - ii. Ricky Watson, District 2 Commissioner, cleared out the 53 machines in the shed for free. He had assistance from several district 2 workers; they used machinery for loading. Kathy and Patty are going to provide breakfast for them. Robert recommended giving those who assisted with the machine removal a gift certificate for a steak dinner. Kathy will call Elizabeth and get approval to use outreach money for the steak dinners. Keith made a motion to provide the steak dinner, given Elizabeth’s approval. Kathy seconded. Motion passed unopposed.
 - iii. Offering: We are still working on getting the offering collected appropriately; the process is getting better. However, there has not been an obvious increase in giving.

b. Finance Committee - Regina update:

- i. We have not improved with our giving. Designated giving continues, but the tithes are about the same each Sunday.
- ii. Tithes are behind budget by \$11,988.00.
- iii. Regina stated designated monies are keeping us out of the red.
 1. Robert did not agree that designated was keeping us afloat and gave these facts to support:

Checking Balance	~\$37,000
Savings Balance	~\$20,000
Total	~\$57,000

- a. Designated funds make up only ~\$14,000 of the \$57,000, and at a minimum we have spent over \$4,000 from designated accounts (\$3,900 in Worship Committee plus monies for trustees, Emmaus and VBS). Therefore, it is not reasonable that the remaining designated funds of about \$10,000 is keeping us out of the red.

- iv. Regina shared concerns regarding church adherents “purchasing items for the church” and then asking for reimbursement without ensuring the budget supported the purchase. She stated the Finance Committee will push back on reimbursements that have not been approved by the committee chairs who manage those budgets.
 - c. Trustees Committee
 - i. Pest control: Keith called Wayne’s Pest Control. The spiders that were found were outside spiders. Wayne’s sprayed for them July 18th.
 - 1. The contract requires service to the church monthly. There was some issue with Wayne’s having records of a quarterly service. We’ve amended the contract to include the scout hut in addition to youth center and main church building. Keith will remind the workers to sign the registry each time they service the property since they do not provide a record at time of service.
 - ii. Trustee work list: Update by Robert
 - 1. Trustees will look at the work list to see what can be managed with available resources.
 - 2. Lights were removed/installed in the nursery area.
 - 3. The trustees will work on getting the title for the van; the daycare needs to be reimbursed for the insurance, as soon as possible.
3. Children’s Ministry: Lana
- a. The GB applauded Lana’s VBS leadership.
 - i. GB budgeted \$1500 for VBS, but we had \$900 left in the budget from last year. We spent \$861 this year. Therefore, we effectively did not spend this year’s budgeted \$1500 for VBS. Banners, craft supplies, food for potluck, and decorations were donated.
 - b. Fall Event
 - i. Lana is planning a fall event in September with plans to invite the children in attendance at VBS. Tentative date is Sunday, September 24th after church.
 - c. Grant Tinsel Trail Christmas Tree: The children will do the Christmas tree for the Grant Tinsel Trail. Sydney Emmons and Sherry Newton are going to help.
4. Milanda recap on the daycare
- a. Recent hires: Anna Kate Self (FT), Breanna Black (PT), Katie Guffey (FT), Emma Bearden decided to stay on FT.
 - b. Using an Amazon wish list instead of fundraisers. Three church members have donated; 26 daycare parents have donated.
 - c. Accounts are continuously paid on time. The checking balance remains steady: daycare is consistently maintaining at least one month’s operating expenses of ~\$32,000 in the bank. June profit and loss was negative ~\$4,500, as predicted, due to needed salary increases prior to fall tuition increase.

Daycare Balances as of 6/30/2023	
Checking Balance	\$31,816.74

Savings Balance	\$ 15,036.69
Fundraising Savings Balance	\$ 4,314.02
	\$ 51,167.45

5. Review Stans New Life Security and Safety Team Proposal
 - a. Trustees still reviewing the proposal.
 - b. Robert stated 4 security cameras have been installed with a monitoring screen in the daycare office. Robert distributed login codes to the GB members for accessing the cameras, as well. Video footage is saved for 14 days.

6. Bylaw review next steps
 - a. GB agreed to post the bylaws on the church website immediately for review by church adherents. An announcement will be made at church regarding the request for review.
 - b. Kathy made a motion that we hold a vote for approving the bylaws and the members of the board on Sunday, August 20th following the church service. Rod seconded. Motion passed unopposed.

Next GB meeting: Tuesday, August 15, 2023 @6:30 PM

Closing Prayer: Rod Eddleman

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader)	Keith Hamby	Scott Chandler	Sherry Newton
		Apryl Emmons (Sec)	Lana Bruno

Opening Prayer: Pastor Joey Croft

1. Review, update & approve meeting minutes from: **2023_07_18 NLMC GOV BB Minutes & 2023.08.08 GM text message meeting.**
 - a. GB discussed the meaning of the term: adherents. Milanda understood the definition to be “members plus those who attend New Life regularly.” Robert understood the definition to be “non-members who attend New Life regularly.” GB agreed to the following definitions:
 - i. Adherents: members
 - ii. Affiliated adherents: non-members who attend New Life regularly
 - b. Kathy made a motion to approve the 7/18/23 and 8/8/23 minutes, with the exception noted in 1a above. Lana seconded. Motion passed unopposed.
2. Committee Updates
 - a. Steering Committee – Report by Kathy Giles
 - i. Kathy asked Billy Lewis to take Rod’s place on Trustees. Kathy made a motion to place Billy on the GB as a trustee. Rod seconded. Motion passed unopposed.
 - ii. Average attendance for July: 62
 - iii. When Regina resigned from GB, Steering Committee was asked to get quotes from an accountant for managing our financials. Kathy stated Cynthia Kenrick can do everything except write payroll checks each month. Cynthia gave a quote of \$450/month. Before we hire someone to take over financials, Rod will see how much time he has to put toward it.
 - iv. Elizabeth spent \$368 of outreach for a mother and her two children who had an issue with their rental property. Elizabeth paid for 1 night and 1 week at American Hotel.
 - b. Finance Committee – Report by Rod Eddleman
 - i. Rod reviewed the previous Profit & Loss (P&L) statement based on Carol’s updates. For the period January through July, we are about \$12,000 behind our budget tithing. By next month, Rod will have a better report on how we are doing.
 - ii. Robert printed the P&L for Jan – Aug 15 shows our tithes have been \$62,414.92 which gives a profit of \$54.51 after expenses. The daycare has paid \$11,097.83 in reimbursements for utilities, fees, etc. With tithes plus daycare reimbursements we have a profit of \$11,152.34.
 - iii. Robert has personally spent funds for trustees’ work. He submitted the receipts to the finance committee; finance committee will determine whether he should submit the receipts for reimbursement or as personal giving.
 - iv. Robert Godsey submitted estimates to the Finance Committee for the following:
 1. Dissolving New Life UMC as a corporation
 2. Quickbooks fees. The daycare was previously paying all the quickbooks fees. The church paid the last fee of ~\$500. Robert recommended that the

daycare and church pay the proper percentage based on their number of employees.

3. New security recommendations for church and daycare doors.

- v. There were concerns that designated funds (i.e., funds donated for a specific ministry) and budgeted funds (i.e., funds assigned to a ministry by the GB) are indistinguishable. Rod suggested perhaps we can use sub-accounts to separate the two types of funds.

c. Trustees Committee

i. Propose security changes for the daycare update.

1. New daycare door ordered. Estimate of \$8,585.41 for updated access system for sanctuary and daycare doors was submitted. This estimate includes a maglock door that controls who can come in and what times they can come in. Limits the times a teacher can be in the building. The system tracks their entry. Workers can enter with a phone app, swipe card, or enter code on keypad. Parents will not be given a code but will be granted access to the building by a worker, same as today. Features: walk up to door and will automatically unlock to leave the building. White button to push to get out of the building. GB members asked Robert to get a separate amount for the sanctuary door specifically, since the daycare board agreed to pay for the daycare door only.

ii. Moving forward on trustee work list, tracked by Robert.

iii. Trustees are working to trap the possums, other critters, etc. that have been in the walls and attic.

3. Bylaw/ Church conference September 10th

a. Questions from Church Member on bylaws: GB discussed questions below from church members who reviewed the bylaws. Pastor Joey will talk with these members regarding their questions prior to September 10.

i. Membership recognition does not appear to exist.

ii. Article 3 Section C

1. (e.g.) Were I automatically terminated, how do the members know? There appears to be nothing to stop me from attending service, participating in the lunches, etc. where I would be treated normally.

iii. Article 3 Section D.8

1. Again it appears that only the Board and the Pastor are aware that a person is only an affiliate.

2. I can see a privacy issue with public disclosure of membership, so is there a plan?

b. The GB determined that we will vote on the bylaws only on September 10 by paper ballot. Only members will be given a ballot, similar to the disaffiliation vote. Joey will facilitate the vote. Apryl will assist with counting the votes.

i. Pastor Joey will announce in Sunday services that the bylaws were approved by our legal counsel and members must be present to vote.

ii. Congregation will be notified that the vote will be a yes/no vote; any questions should be addressed to GB members prior to the vote.

4. Open Discussion and/or Outstanding Business.

a. Worship Committee

i. Movie Night – Another date will be selected due to conflicts.

1. CVLI – GB determined not to pay for CVLI.

b. Church Van

- i. In a previous GB meeting, the daycare relinquished the church van back to the church, noting they had already paid the \$665 annual insurance payment.
- ii. The GB agreed to sell the church van to the entity with the highest offer, with sale facilitated by Robert; any monies returned by the insurance company will then be reimbursed to the daycare.

Next GB meeting Tuesday September 19, 2023 @6:30 PM

Closing Prayer: Rod Eddleman

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader)	Keith Hamby	Scott Chandler	Sherry Newton
	Billy Lewis	Apryl Emmons (Sec)	Lana Bruno

1. Opening Prayer: Lana Bruno

2. Review, update & approve meeting minutes from: **2023_08_15 NLMC GOV BB Minutes.**

- a. Scott made a motion to accept the August minutes as written. Kathy seconded. Motion passed unopposed.

3. Committee Updates

a. Steering Committee

- i. Sunday Worship Monthly Average Attendance: 66. Lowest Sunday: 62. Highest Sunday (Macie's Baptism): 77
- ii. Helping Hands provided lunch Melissa Segler for her mother's funeral (Billie Ann Segler).

b. Finance Committee

- i. Finance Committee gave a written report for January – August.
- ii. We are still having reconciliation and reporting issues with QuickBooks as the tracking of incoming and outgoing categories are not set up to the appropriate level of detail. Keith asked about hiring someone to provide QuickBooks training.
- iii. Kathy received a quote for \$450 for an accountant to do accounting and payroll. The only thing not included were the few checks that are written by the secretary.
- iv. Joey will speak with the accountant for the church that is meeting at the RSVP center in Gunter'sville about providing accounting services for the church and daycare.
- v. Finance Committee will meet separately to develop a plan to address finances, QB issues, etc. and report back to the GB.
- vi. Daycare Finances –
 1. Milanda had questions about split of insurance payments between church and daycare. Milanda recommended that the daycare not pay for insurance on the Youth Center and new building. There was discussion around the fact that the church pays half of other bills, for example the electricity bill although the daycare uses more than half of the electricity.
 2. Milanda had questions about other fees, like New Hope Telephone and the old copier. Apryl will investigate the copier contract.
 3. Finance committee will evaluate daycare expenses, as well. Milanda will ask Carol to give a breakdown of specific expenses.

c. Trustees Committee

- i. Keith spoke with Wayne's Pest Control about the rodent issue (i.e., rats, possums). Wayne's will give us a quote for a smart system that detects movement and direction of pests.

- ii. Premium SSL Certificate
 - iii. Optimized Server Performance – Faster Page Load Speed
 - iv. Highest level of Concurrent Connections
 - v. Daily Website Backups
 - vi. Domain Privacy
- b. Robert G recommend moving forward with the plan since we've been storing documents for the governing board on the web page. If not, we need another solution to keep up with electronic file storage and another way to share files. Request approval.
- c. Scott made a motion to approve the \$6 /month. Kathy seconded. Motion passed unopposed.
- d. GB recommended having a storage drive, or equivalent option, to archive documents over 3 years old. GB questioned if QuickBooks was being backed up. If not, it could also be backed up to a storage drive.
- 8. Open Discussion.**
- a. Keith asked if a clean-up day is needed prior to Trunk or Treat. Apryl stated that a clean-up day is typically planned by the trustees sometime in the fall prior to Trunk or Treat.
 - b. Apryl recommended rescheduling the planned movie day to a date in November as a parent's day out for Christmas shopping, etc.

Next GB Meeting Tuesday October 17, 2023 @6:30 PM

Closing Prayer: Joey Croft

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader)	Keith Hamby	Scott Chandler	Sherry Newton
	Billy Lewis	Apryl Emmons (Sec)	Lana Bruno

Others in attendance: Elizabeth Waldrop

GB Business Meeting Agenda

1. **Opening Prayer:** Robert Godsey
2. **Review, update & approve meeting minutes from: 2023_09_19 NLMC GOV BB Minutes.**
 - a. Apryl made a motion to approve last month's minutes. Scott approved. Motion passed unopposed.
3. **Committee Updates from:**
 - a. **Steering Committee**
 - i. Elizabeth Waldrop: Outreach Committee spending for September included two different payments for electricity bills:
 1. On September 22, Elizabeth saw that an acquaintance on FB asked for electric bill assistance for a single mother with children. Elizabeth paid what the mother owed from the previous month and the current month, \$546.49, to get the balance to zero.
 2. On September 29th Robert got a call from someone needing help with their power bill for \$175.87.
 3. Those two power bills come to a total of \$722.36, for which we need to reimburse Elizabeth.
 4. Elizabeth stated that puts outreach at about \$1700 for the year. The budget was around \$3000 for the year.
 5. Elizabeth shared she always sends a card to those that we have helped with bills, inviting them to church.
 - ii. Elizabeth and Kathy have been working together on a new outreach idea for 2024. She brought a flyer to share with the GB. *Eat, Greet and Meet* is a way to get people who are new to the Grant community together for fellowship and a monthly lunch at Cazadores. They would like to hold the meeting on the 2nd Wednesday of the month at 11am. New Life would sponsor an attendees lunch the first time they attend and invite them to church. If they return subsequent months, then they would pay for their own lunch.
 1. Scott recommended telling the city council about it; perhaps some of them would attend and welcome new residents.
 2. Robert recommended Elizabeth increase the Outreach Budget for 2024 to include this outreach event.
 - iii. Robert asked that we consider posting a banner inviting others to come to our Wed Night Meal. This banner would be like our previous VBS banners, staked in

a V-shape so both sides of traffic can read it. Robert stated he could design and order the banner if Outreach decided to move forward with it. The banner would not include dates so that it could be reused.

- iv. Average attendance for Sept Sunday Worship: 68 (Increased due to VBS Finale)
 - 1. VBS Finale Sunday had 89.
 - 2. Reminder VBS Sunday had 101 (only time higher).
 - 3. Events planned by Lana for the children consistently bring in visitors and increased numbers. Lana is AWESOME!
- v. We are having lots of visitors in worship, and they are coming back week after week. Kathy requests that the GB introduce themselves to the visitors on Sunday mornings. Kathy will help identify the visitors to GB members, if needed.
- vi. Lana said that Kathy has a list of families who visited previously that we need to follow up on.
- vii. Sydney Emmons, with Lana's help, is working on our tree for the Grant Tinsel Trail. The theme is gingerbread churches. Lana will contact Grant Town Hall to register. Sydney is making plans to work on the decorations after church some of the Sundays between now and the Tinsel Trail deadline.

b. Finance Committee

- i. Scott shared a report provided by Rod. Bank balance change in last 9 months was +\$3,522.15. Good news: we are not losing money. Bad news: we would like more money to spend on ministries and upkeep of the church.
- ii. Scott recommended all committees turn in budget requests for 2024 budget.
- iii. Robert requested amount of funds available to Trustees so they can decide if House on the Corner repairs can be completed.
- iv. The Finance Committee will meet to determine the actual balance of each budget category, including designated funds, and how this amount compares to the 2023 budget so each committee will know if they have what was budgeted, or not.
- v. Apryl stated the finance committee researched accounting software to compare to QuickBooks.
 - 1. Only one offers payroll. It is over \$1000 a year and includes payroll fees for every check written.
 - 2. Apollos was \$2200 a month; it uses Gusto for payroll with additional fees.
 - 3. Church Management Solution is \$350 a year but does not offer accounts payable or receivables. It is more for record keeping and not accounting.
 - 4. Quickbooks cost \$1100 a year plus \$6 per employee per month. Quickbooks is the cheapest option. We are taking advantage of the desktop version; the cloud version would cost more. Using the desktop version allows the church and daycare to split the \$1100 yearly fee (i.e., payroll fee of ~\$550 plus software fee charged in March of ~\$550). In addition to the \$1100 yearly fee, there is a monthly fee based on number of employee checks written that month. The church and daycare each pay the correct percentage of this fee based on their number of employees.

c. Trustees Committee

- i. Robert asked: How does the trustee know what is considered donated funds and what does the trustee have in the way of funding that can be used for 2023? We have very few volunteers willing or able to do the work that is required.
 - 1. House on the Corner issue: air-conditioning pipe was replaced by Hasting Heating and Cooling for a cost of \$80. They did not charge us, however, for fixing the issue with the air conditioning.
 - a. There is still damage to the floor and ceiling.

- i. Apryl asked for cost of the ceiling and flooring repair. Robert estimated around \$3000. Apryl stated the floor looks like there is mold on the floor. The flooring is just particle board and will most likely need to be replaced.
- ii. If we don't have people who are capable and available to complete repairs, then we will have to pay someone to do it.
- iii. Sherry stated she would ask Danny to come look at it and to see if he can make the repairs.

ii. Robert made updates to the Daycare and Church Office entrance door; only the caulking on the outside of the door remains to be done.

iii. **National Center for Life and Liberty:** Robert paid both the yearly and filing fees. Robert stated he thinks that is all we must do.

iv. **Bluehost web hosting for church website:** After looking closer at the changes and talking with our vendor, Robert stated we did not need to upgrade.

1. Quickbooks is being backed up to Microsoft OneDrive. There is not a backup of the computer; Robert is looking at options.

v. Robert stated there was an issue with the new cameras. He canceled the system and is getting the money back for the cameras from New Hope Telephone Cooperative.

1. Robert is looking into RealLink for cameras. He thinks it will be easy to set up.

vi. Keith is still waiting to hear from Wayne's Pest Control about the cost for SmartPest, an electronic detection of intruders. Keith repaired the siding. Milanda will ask Chellee to sign an inspection report every time they service the church. Apryl stated if they can't do that, we should find someone else. Robert stated that he and Keith will discuss and determine if another Pest Control service is needed.

4. Open Discussion.

- a. Apryl received a message from Cindy Kennamer that states Ethan Ayers is doing pressure washing. He can do the entire church and gutters for \$1000 if we are interested. Robert stated, and all agreed, we do not have the budget to do that this year, although we wish we could.

5. Last Word

- a. Robert wants to step down from Trustees Chairman. He is having his 3rd surgery November 1st on his collar bone with a 6-week recovery. He requests that we find someone else. Keith does not have time to be the Trustees Chairman. Robert recommends finding 2 additional people for Trustees. Robert is willing to continue serving as GB Chair or to step down. He offered to train the new chair on how to post documents to the webpage.

Next GB Meeting Tuesday November 14th, 2023 @6:30 PM (Moved from 3rd Tuesday to 2nd Tuesday due to Thanksgiving Holiday Week)

Closing Prayer: Milanda Taylor

WHO?

- PEOPLE NEW TO GRANT
- PEOPLE WHO WORK FROM HOME
- STAY AT HOME PEOPLE

Where?



WHEN?

- 11AM
- 2ND WED OF THE MONTH
- JAN 10TH
- FEB 14TH
- MARCH 13TH

EAT GREET & MEET

WHY?

- LEARN ABOUT THE TOWN (CHURCHES, EVENTS, SCHOOLS, ETC)
- MEET NEW PEOPLE
- JUST GET OUT OF THE HOUSE AND SOCIALIZE!

FIRST BUNCH ON US!
AN OUTREACH MINISTRY OF NEW



**New Life Methodist Church
Sep 18, 2023 Financial Summary**

- 1 2023 Annual Budget: donations / tithes \$120,000.00
- 2 2023 Annual Budget: NLCA donations projection \$18,000.00
- 3 08/31/2023 FSB Balance \$38,499.76

4 We are reviewing, and amending QB data entries to assure a QB account number is tagged to every transaction. This has required creating and moving various sub-account numbers. When complete we'll be able to create QB reports that status transactions against the defined account and sub-account, along with the resulting remaining budget the GB previously allocated for the account. The finance committee will also at that time recommend a default level of detail for the monthly report to the GB, but can amend to GB desires.

5 QB Tithes/Donations:

Offering + Easy Tithe (ET)

9/10/2023
\$68,118.01

NOTE 1: Investigating potential glitch in QB acct ID that apparently fails to tally [all?/any?] ET donations.

6 Carol completed a manual crosscheck of year to date Plate Offerings plus ET.

	Offering	ET
Jan	13,872.07	1,325.42
Feb	12,351.43	2,203.02
Mar	10,146.18	1,197.82
Apr	7,813.68	1,608.22
May	8,410.03	1,422.82
Jun	10,192.98	11,765.29 1,572.31
Jul	9,232.75	1,222.82
Aug	8,017.19	1,864.72
	80,036.31	22,610.13 12,417.15
		102,646.44 \$92,453.16

The finance comm will double check this math, and ask Lisa for review of designated donations to reconcile how much of the \$102.6 K is actual GF for the \$80K budgeted (8 mos of \$120K).

7 I've also asked Carol to do manual sum of the NCLA donations (not shared expenses/utilities) to reconcile how much of \$102K through Aug might contain some of the 2023 NCLA donation budget projection (#2 above). Will also share this when available.

OBSERVATIONS on 9 mos data for 2024 Budget Consideration

1	Gross Deposits minus Designated/non-GF:				
	104,058.78 - 32,246.70 =	Net estm'd tithes avail to GF	=	71,812.08	
2	Discrete 2023 donations avail to 2023 GF:			7,662.00	
	2a. NLCA Donations	=	1,137.00		
	2b. Possible add'l NLCA (pyt mislabeled?)	=	1,000.00		
	2c. Van sale proceeds	=	5,525.00		
3	Designated donations toward capital improvements:			3,000.00	
	3a. Trustees projects	=	2,000.00		
	3b. Worship equip	=	1,000.00		
4	Total assessments collected fm NLCA (unique & shared facility mods):			=	15,370.11
	4a. Flat 60% assessmt to NLCA for shared util & services:				
	60 % X 12,093.65 =	NLCA pyt twds util	=	7,256.19	
	4b. Diff should be NLCA share of facility mods, etc		=	8,113.92	
	4c. No NLCA Sep assessment reimbursement deposited in Sep.				
5	Bank balance change in 9 mos:				3,522.15
6	Conservative initial 2024 Budget consideration:				
	Undesignated donation profile of first 9 mos of 2023:				
	71,812.08 / 9 =	7,979.12	x 12 =	95,749.44	~ \$100,000

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader) -on phone -	Keith Hamby	Scott Chandler	Sherry Newton
	Billy Lewis	Apryl Emmons (Sec)	Lana Brune

1. Opening Prayer: Joey Croft

2. Meeting minutes: 2023_10_17-NLMC-Gov-Bd-Minutes. GB reviewed last month’s minutes. Apryl made a motion to approve the minutes. Sherry seconded. Motion passed unopposed.

3. Committee Updates from:

a. Steering Committee

- i. Kathy Giles sent report via text: Average attendance in October was ~~62.55, which is the lowest average attendance in 7 months~~. Kathy encouraged everyone to invite people to worship, as that is the best way to get people to be involved in church based on statistics.
- ii. Joey re-stated from last meeting that we need to be praying for a volunteer to be youth director. Joey stated it is not something we need to put in place immediately.
- iii. Joey asked if anyone is rolling off the Governing Board. Robert stated the bylaws are written such that after a person has served for 3 years, they should give others an opportunity to serve on the GB.
- iv. Robert stated that in January he would like to roll-off the GB, which leaves a vacancy for GB Chairman and Trustees Chairman. Steering Committee will begin looking for church members to fill these positions.

b. Finance Committee

- i. Financials Report: Rod distributed financials report, which included summary of cash flow: Gross deposits, designated funds, NLCA monthly payment, etc. If giving continues at the same rate as the last 2 months, then we should be able to support a \$130,000 budget for next year. Rod plans to work over the holidays on the financials. One thing that needs to be updated is the recording of EasyTithe donations in QuickBooks.
- ii. GB discussed increases in the monthly electric bill and inconsistencies in the garbage bills. Scott will meet with Carol and call the electric co-op to investigate the discrepancies in the bill.
- iii. Scott looked into available QuickBooks reports. The QuickBooks reports that Scott can run at work are not available on the church QuickBooks.
- iv. Robert stated there is an upgrade for 2024 that can be applied to the software and is included in what we pay. Robert volunteered to perform the upgrade.
- v. The daycare has been purchasing all cleaning supplies for both the church and daycare.
- vi. Currently have the following need for Thanksgiving Baskets: 13 from DAR Schools, 4 from Senior Center and 5 from Sherry Newton. Apryl will purchase them on Tuesday and will need \$2000 to pay for these.

- vii. Rod made a motion to spend \$2000 for the Thanksgiving Baskets. Scott seconded. Motion passed unopposed.
- viii. Apryl gave a detailed report about difficulty working with Christmas Coalition last year; she recommended we locate children in our community to help this Christmas. Apryl stated there is a family that fosters children at DAR school. The foster children automatically get gifts from United Way and Christmas Coalition, but the biological children do not get assistance. Apryl stated the thrift store owner gave names of families that need help. Apryl recommended we sponsor 8-10 kids at a minimum of \$200-\$300 each. Apryl needs more volunteers to help shop for the children.
- ix. The GB agreed to locate families to sponsor in our community instead of working through the Christmas Coalition. Designated funds will be requested throughout the holidays; additional money may be needed to complete the purchases. Rod made a motion to authorize up to \$3000 for the Christmas Angels, as needed. Scott seconded. Motion passed unopposed.
- x. Rod created an excel spreadsheet for Lisa to track giving. Lisa uses a Mac, however, which is not compatible with the PC macros that Rod created.

c. Trustees Committee

- i. Robert replaced the security cameras; he has one additional camera to install. The church will get a reimbursement for the cameras that were returned.
- ii. The estimate to get the kitchen up to code for fire suppression was \$2602. Billy and Sherry both know someone who could give an estimate, as well. Rod made a motion that we approve spending up to \$2602 and move forward with the lowest estimate. Keith seconded. Motion passed unopposed.
- iii. Robert stated we have made the first payment on our new insurance.
- iv. Robert called Wayne's Pest Control about live spiders in the daycare office and upstairs in the rock house. They did not call him back. Their regularly scheduled visit is on the 20th of the month. Billy recommended Scotty Littrell for pest control if we are looking for a change.

4. Question was asked what we pay person doing church housekeeping replacing Deloris. Should we be paying more?

- a. Deloris was getting paid \$14/hour for the daycare work. However, the GB discussed that Deloris not only cleaned, but cared for children as well. The church has been paying Deloris \$9.50/hour for cleaning the church. April Bearden accepted the church custodian job at \$9.50/hour. GB agreed to keep the rate the same, providing one check per month.
- b. Milanda emailed the Church Custodian job description to Rod and Robert. Rod will add "Change filters" to the list of responsibilities.

5. Open Discussion.

- a. Robert suggested we recruit a volunteer (Commensality Coordinator) to organize our once-a-month Wednesday night meals. Steering Committee will begin looking for a volunteer.

Next GB Meeting Tuesday Dec 21st, 2023 @6:30 PM

Closing Prayer: Rod Eddleman

Governing Board Members in Attendance:

*Absent members

Church Leaders	Trustees	Finance Committee	Steering Committee
Joey Croft (Pastor)	Robert Godsey (GB/Chair)	Rod Eddleman (Chair/SPRC)	Kathy Giles (Chair)
Milanda Taylor (Lay Leader)	Keith Hamby	Scott Chandler	Sherry Newton
	Billy Lewis	Apryl Emmons (Sec)	Lana Bruno

Others in attendance: N/A

GB Business Meeting Agenda

1. **Opening Prayer:** Joey Croft
2. **Review**, update & approve meeting minutes from: 2023_11_14-NLMC-Gov-Bd-Minutes.
 - a. Kathy: Need to amend minutes from last month as follows: October average attendance was 62 (not 55). Remove "...the lowest average attendance in 7 months."
 - b. Kathy made a motion to approve minutes with recommended changes. Keith seconded. Motion passed unopposed.
3. **Committee Updates from:**
 - a. **Trustees Committee**
 - i. GB members signed up to lock doors following Sunday Morning worship for 1st quarter.
 1. Joey recommended Kathy keep the sign-up with the service volunteer sheet.
 - ii. **Etowah Extinguisher LLC**
 1. Etowah Extinguisher updated fire system over burners and stove; we are now in compliant.
 - a. The fire system should be checked every 6 months per code, costing ~\$250 per inspection. Since we have low usage, may only have to have it inspected once a year.
 - b. The system is good for 12 years; it cost \$2602.00
 2. Etowah Extinguisher provided a quote for a once-a-year inspection for fire extinguisher and exit sign lights for \$125 a year, plus cost of batteries. Cost of refurbishing a fire extinguisher would be \$37 per extinguisher, when required. He only looked at one of the fire extinguishers; it expires July next year. GB needs to decide before July 2024. If we choose to go with Etowah Extinguisher, we will need to cancel Koorsen.
 3. Battery for front door lights needs to be replaced.
 4. Kathy made a motion to switch to Etowah Extinguisher and cancel Koorsen. Keith seconded. Motion passed unopposed.
 5. Robert will call Etowah Extinguisher and schedule inspections every 6 months. He will also cancel Koorsen. Kathy recommended our secretary write a letter of termination for Koorsen. Robert will inform Carol to write the letter.

iii. New Daycare Door Lock

1. GB members can text Robert a 4-digit code for the daycare door.
2. No restriction on the number of codes the door allows.

iv. Xerox Copier Contract – expiration date March 7, 2024.

1. Robert sent a letter to Equipment Finance US Bank.
 - a. Joshua P. Timmerman is our End of Lease Specialist
507-532-8606| joshua.timmerman@onlinecomment.com
 - i. Waiting for a call back.
2. We have a new Xerox Rep; we have not had a Rep since Covid.
 - i. Jennifer Brandon
Named Account Manager
Xerox Business Solutions Southeast
4970 Corporate Dr Ste 125
Huntsville, AL 35805
p 256-975-9504
3. Payoff for copier.
 - a. We owe: \$615.05 (copier, fees, etc.) + shipping cost (\$400 to \$500). Must arrive at company by March 7th or contract will continue for another year.
 - b. Cost to buy the copier: \$2,339.48 (this includes the Payoff amount \$615.05). This buying cost is \$1724.43 + contract amount.
4. Robert is working to get this contract canceled.

v. CM Select – Insurance Company

1. Received a notification that there were policy changes to our insurance.
2. A credit of \$420.75 was applied to our account. This change was made because they do not insure uninhabited dwellings and thus removed the cost for the new property (i.e., the yellow house). Robert is working on getting this straightened out. The agent is supposed to call Robert back tomorrow.
 - a. Jake Woodman
[\(484\) 654-3328](tel:(484)654-3328)
jwoodman@sovinsurance.com
 - b. CM Select: 1-800-200-5864, Monday thru Friday from 7:00am – 7:00pm, Central Time Zone.

vi. Flock Notes

1. Robert shared a new FlockNote package, called the Complete Package, that includes more options than our Starter Package. If we want this new offer, we must select it by the end of this year. Package is \$39/month more for additional options. Robert shared the package advantages.
2. Robert stated that the more messages and length of messages affect the monthly cost. The limit is 430 characters.
3. This new package included tithe management. FlockNote did not state the extra percentage charged for each donation. Robert provided information for Finance Committee to compare to EasyTithe.

vii. Pest Control

1. Robert stated that the pest control came today around 10 AM. Robert walked with the Wayne's Pest Control employee as he did the pest control. Note all, but

one of the bait boxes was completely empty. He did not go to the other buildings. He told Robert the additional buildings were not in the contract. Robert called the manager, Chris Hamby and was told the buildings were covered. Chris stated that he was sending Ben (Wayne's Pest Control) back today to do the other two buildings.

- a. In the past we were concerned that we were not getting invoices or work orders each time they service the property. However, Robert stated that we do get an email about what was done each time. This email has been going to Susie Carnes; Robert asked them to send the statement to the church email address.
 2. Robert established a schedule for every 3rd Tuesday of each month, same day as GB meeting. They are instructed to call Robert when they come to inspect.
 3. Keith Hamby stated Wayne's Pest Control gave us a credit for today and did not charge us.
 4. Keith gave status of different quotes he has received for Pest Control:
 - a. We pay \$150/ month now for Wayne's Pest Control.
 - b. Bug Doctor gave estimate of \$175. (Our termite bond is with Bug Doctor).
 - c. Scotty Littrell quote was \$135/month.
 - d. Kathy asked Wayne to get a quote from Cook's Pest Control.
- viii. The House on the Corner repairs have not been started. Robert communicated that Sherry Newton said she and Danny would look at the repair after the holidays.

b. Steering Committee

- i. Kathy Giles gave Steering Committee Report:
 1. October average attendance was 62. November averaged 62 per Sunday. Last Sunday (Dec 17) had 123 people here, for the Daycare performance.
 2. Last Sunday was the first time in 22 years that the Daycare has participated in the church service. Elizabeth Waldrop is going to do a card to the daycare families about coming to church.
 3. Kathy did not realize tonight is Robert's last meeting. She is concerned about finding a replacement for the Trustees Chair.
- ii. Need appointments for:
 1. GB/Trustees member – Milanda will ask Lisa Saylor if she will consider being the Trustees chair.
 2. Daycare Board – Kathy recommended to Patty Rice that the daycare find their own.
 3. Lay Leader – Joey will look at the description of the Lay Leader in the bylaws and then ask Jervis (tentatively) if he is willing to be the Lay Leader.
 4. Gov Bd Chair – we still need someone for the GB Chair position.
- iii. The Worship Committee discussed the planning of a Valentine's Party on Feb 14. During that committee, several people volunteered to prepare for the party:
 1. Apryl Emmons is asking Porky's about a price per plate.
 2. Joey is going to talk to parents/teens for serving.
 3. Robert stated there needs to be a designated person to organize each event we have, whether it be Valentine's party or Wednesday Night Potluck.

c. Finance Committee

- i. EasyTithe transactions are shown on bank statements as "Payment Brands."

- ii. Rod shared 2023 financial summary with a recommendation for 2024 Budget of \$125,000. Details included tithing, designated giving, and NLCA reimbursements and tithes.
- iii. Rod made a motion to accept the proposed budget of \$125,000 for 2024, with the expectation that a detailed breakout of the budget will be shared when we meet in January. Keith seconded. Motion approved unopposed.

4. SPCR update

- a. Rod will add “Change filters” to the list of custodian responsibilities.
- b. Rod stated that he had a meeting with Eddie Kenamer on Friday, December 15. Prior to the meeting, Eddie reached out to Rod for the first time indicating that he was ready to come back to the praise band and asked that Rod communicate this to Jim. Rod responded that he and Eddie would need to meet first. At the end of the meeting, Eddie did not mention returning to the praise team.
- c. Rod provided a summary of pertinent details to the SPRC/GB via text immediately following the meeting.

5. Open Discussion – N/A

6. Robert’s final words

- a. Robert will update and post GB minutes and year end minutes for 2023.
- b. Quickbooks – reminder that GB needs to keep up with updates; can only have 3 users.
- c. Hartford – reminder that GB needs to keep updates.
- d. Door Locking list – Robert will setup FlockNote if info provided.
- e. Battery Updates – reminder there are updates needed for lock, door, and motion sensors.
- f. There is still a list of tasks for Trustees that Robert thinks should be completed.
- g. Robert will help the GB out with things, as needed, if asked.
- h. Robert will continue handling the Xerox issue and the additional property insurance issue until a solution is reached for both.

Next GB Meeting Tuesday, Jan 16, 2024 @6:30 PM

Closing Prayer: Robert Godsey