

**New Life UMC
Nursery Worker – Sunday Worship
Job Description**

The Sunday Worship Nursery Worker will care for children ages 0 – 3 years in the nursery classrooms. Children 4 years and up should attend the worship service and/or go to Children’s Church.

The Nursery Worker will be paid a flat rate of \$20 for each Sunday worked. Hours are from 9:15 am to 10:45 am. The Nursery Worker will be paid \$20, even if no nursery-aged children are at church. The Nurser Worker will be paid once per month.

Responsibilities:

- Arrive at 9:15am to welcome any early arrivals.
- Ask the parent/guardian for a mobile number. Inform them that you will text them during the service if there is an emergency in the nursery.
- Open top half of door for all working hours to meet Safe Sanctuary guidelines. The church will have a “floater” who will periodically walk through the halls to ensure all is well.
- Remain in the nursery until 10:30 am, as some parents wait to bring children after child chat, when older children go to children’s church, or at any time during the service.
- Return children only to the person who brought them to the nursery unless previous arrangements were made at drop-off. Communicate this guideline to the parent at drop-off.
- If no children are brought to the nursery, the Nursery Worker may leave once the worship service concludes. If children are in the nursery, the Nursery Worker may leave after all children in the nursery have been picked up and all cleaning duties have been performed (see below). Parents will be instructed to pick up children by 10:45 am.
- Prior to leaving, put away toys and any items used and clean up food/drink spills. If dirty diapers are in the garbage, take the garbage to the dumpster.
- If you are unable to work on a specific Sunday, call or text Lana Bruno @256-349-2427 or Robert Godsey @770-601-6814 as soon as you know you will miss. We will find a volunteer to cover.
- If we start having over 6 children in the nursery, inform Milanda or Robert so we can increase nursery workers.
- Help us improve the nursery experience for families by suggesting improvements.

	Signature	Date
SPRC Chair		
Employee		