

## Governing Board Members in Attendance:

\*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Keith Hamby	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB/Chair)	<del>Apryl Emmons</del> (Sec)	Lana Bruno

## Others in attendance:

## Opening Prayer

## GB Business Meeting Agenda

1. Review, update & approve meeting minutes from: **2023\_06\_20 NLMC GOV BB Minutes**
2. Committee Updates
  - a. Steering Committee
    - i. Kathy update -
  - b. Finance Committee
    - i. Regina update -
  - c. Trustees Committee
    - i. Keith to give update on pest control
    - ii. Robert updated on trustee work list
3. Lana to cover fall event for the children.
4. Milanda recap on the daycare
5. Review Stans New Life Security and Safety Team Proposal
6. Bylaw review next steps
  - a. Date to make bylaws available for the church to review \_\_\_\_\_
  - b. Date for church conference to approve bylaws and other church business  
\_\_\_\_\_
7. Open Discussion and/or Outstanding Business.

Next GB meeting Tuesday August 15<sup>th</sup> 2023 @ 6:30 PM

## Closing Prayer

Governing Board Members in Attendance:

\*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	<del>Keith Hamby</del>	<del>Regina Filmore (Chair)</del>	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB/Chair)	Apryl Emmons (Sec)	Lana Bruno

Others in attendance:

**Opening Prayer:** Joey Croft

### **GB Business Meeting Agenda**

1. Review, update & approve meeting minutes from: **2023\_05\_16 NLMC Gov Bd Minutes**
  - a. Kathy made a motion to approve the May minutes. Apryl seconded. Motion passed unopposed.
2. Committee Updates
  - a. Steering Committee – by Kathy Giles
    - i. May average attendance was 68.25
    - ii. Beverly Patalas is taking a leave of absence to start a Children’s Ministry at The Harbor (Mike Stenson’s church). Joey, Erica McCullough, Elizabeth and Milanda are covering Child Chat. Per Beverly, it is a leave of absence, and Bill will continue to attend New Life.
    - iii. We will soon have a Moses Basket for Eleanor Reed Ayers, due to Charles Henry Ayers.
    - iv. Rickey Watson will have all the video machines moved by July 4<sup>th</sup>.
    - v. VBS will be June 23-24, with Sunday Celebration on June 25.
  - b. Finance Committee
    - i. Robert distributed a Profit & Loss Statement for January through May 2023. There were questions about the negative expenses.
  - c. Trustees Committee
    - i. Robert stated the Trustees met a few weeks ago. He posted a list of things that need to be done on the church website. Trustees are trying to determine which items on the list are a priority and encourage folks to take responsibility for specific items on the list.
    - ii. Completed recently: painting of 2 hallways, planting of azaleas near church entrance, cleanup of Scout Hut flower beds including new plants, Keith changed the paper towel dispensers in restrooms, Debbie Barr decorated the ladies’ restroom, Keith and Rod trimmed trees.
    - iii. There are some items stored at Ace Hardware that Trustees will move to a storage building (tall stages, etc.) Robert has been storing the two large black boxes user for speaker stands; he will be bringing those back to the storage building. **Robert will check with Jim if want’s the stands that the amplifiers used to sit on kept or back to him. If he doesn’t want them we are free to get rid of them. (added 6.23.23rjg)**
3. Stan’s New Life Security and Safety Team Proposal was distributed.

- a. Team read over proposal. Trustees will review it and make recommendations.

4. Milanda gave an update on the Daycare.
  - a. We have the maximum enrollment possible for the number of teachers on staff.
  - b. We need more teachers to more comfortably care for our current enrollment and to open the additional 2s & 3s classrooms.
  - c. Children’s accounts are continuously paid on time. The checking balance remains steady; daycare is consistently maintaining at least one month’s expenses of \$32,000 in the bank.

<b>Daycare Balances as of 5/31/2023</b>	
<b>Checking Balance</b>	<b>\$ 36,330.89</b>
<b>Savings Balance</b>	<b>\$ 15,029.16</b>
<b>Fundraising Savings Balance</b>	<b>\$ 4,311.94</b>
	<b>\$ 55,671.99</b>

- d. Daycare requests of Trustees
  - i. Daycare Door – safety
    1. The daycare door must physically be opened from the inside and is a safety concern. Infant teachers must leave their classrooms to open the door if Chellee is not in the office, which is often the case with a shortage of teachers. When classes are on the playground, teachers make repeated trips back to the building to take children to the restroom. In an emergency situation, it is possible staff will need to get inside quickly when no one is in the office.
    2. Trustees will put together a short list of options with cost estimates from which the daycare can choose.
  - ii. Smoke Alarm in Scout Hut
    1. The Ultimate Security estimate was ~\$9500. Apryl spoke with them about their estimate; she learned that there are special rules for childcare facilities.
    2. Patty Rice, Chairman of the Daycare Board, has discussed with the Fire Marshall. Her recommendation was to use smoke alarms and fire extinguishers.
    3. The trustees will discuss and determine the best plan.
  - iii. Heating/cooling unit area behind infant playground
    1. Weed-eat by the heating/cooling units so that teachers can safely access the water faucet for water play.
  - iv. Rocks on playground are choking hazard, especially for the infants.
    1. Board gave daycare permission to replace as needed.
  - v. Van
    1. The daycare recently paid the annual premium for the van insurance of \$665. However, the daycare is turning the van back over to the church, as they are not taking field trips anymore.
    2. The trustees will decide what to do about the van, including whether to cancel the insurance so they can return the money to the daycare.
  - vi. The daycare would like to use sidewalk chalk and the water faucet near the church sanctuary entrance. Ms. April Bearden, teacher at the daycare, said neither were allowed.

1. The governing board agreed that the children could use chalk at the entrance and on the concrete drive. We love children!
  2. There is an issue with using the water faucet near the concrete drive due to a draining concern. Therefore, the daycare needs to use a hose to prevent the water from pooling near the concrete drive.
  3. Daycare Hallway Air Filters had a date on them of Nov 2022.
    - a. Per Robert, it is Deloris' responsibility to change all the air filters at the church. Robert purchased air filters so that she could change them in all the buildings, including the choir room and hallways.
  - vii. Robert stated that the trustees are also looking into stripping or updating the floors and changing the lights in the infant rooms.
5. Church Bylaws
- a. Scott made a motion to accept the bylaws as written, with one exception to change the date to 2023 as noted by Robert. Rod seconded. Motion passed unopposed.
  - b. Rod recommended we allow the church to review the bylaws for at least 30 days; GB discussed allowing congregation 60 days due to summer vacations. He suggested we give church members the option to vote either (1) yes –accept as is, or (2) do not accept.
6. How do we deal with mental health issues or other personal issues that come up?
- a. After much discussion regarding mental health and personal issues of adherents, the board determined that such issues should first be reported to Pastor Joey.
7. Open Discussion and/or Outstanding Business.
- a. Baptism
    - i. Pastor Joey stated that there will be a baptism for Macie Patterson at the lake. Pastor Joey has a friend, Scott Gray, with a lake place; he will allow us to use his property for the baptism.
    - ii. Joey will look for baptism certificates in the Pastor's office.

Next GB meeting Tuesday July 18, 2023 @6:30 PM

**Closing Prayer:** Rod Eddleman

## 7.16.23 updated **Trustees Work List**

*Updated by Robert Godsey*

### **Church Work List**

#### **Painting**

1. Complete hallway painting, ~~replace damaged wood.~~ (Kelly Saylor, Robert Godsey + )
2. Paint fellowship hall walls, Need door/floor stop going into kitchen so it does not require garbage can to hold doors open.
3. 3 split (1/2) Doors in the nurseries need painting and repaired.
4. Need to take down bulletin boards in hallway before painting, the Daycare do not plan on using due to cost to update.

#### **Security**

1. New 4 cameras added 07.14.23 Robert (Approved by Robert, Rod, & Keith)

#### **Sanctuary**

1. Update the doors to emergency exit locks
  - a. Panic Bar - Push Bar for Exit Doors & Locking Lever with Keys.
2. Fix or replace door going outside by sacristy and check other doors for same issues.
3. Add emergency exit/lights sign to all 3 doors.

#### **Scout Hut**

1. Add over hangs for side doors
2. Getting estimate from Koorsen for emergency exit sign and lights (We will need to run power for the lights)
3. Update the doors to emergency exit locks? Check how doors open push bar exit.
4. Need cut off water valve and a water Spicket outside.
5. Plan on moving items stored at Carnes Ace Hardware to church storage building Friday 21<sup>st</sup>.

#### **Daycare/Office Entrance**

1. Update the doors to emergency exit locks
  - a. Panic Bar - Push Bar for Exit Doors & Locking Lever with Keys
2. Entrance door for office /daycare needs repaired or replaced (Robert getting estimate to replace)
3. Electrical box needs replaced for the light outside the office/daycare entrance.
4. Some of the Nursery windows looks as if they need of repair or replaced
5. ~~New locks for NLCA office or find key and fix issue with locks so office can be locked~~ (RJG done 6.1.23)
6. ~~Glass in broken windows was replaced~~ – (RJG done 6.1.23)
7. Update flooring nursery either strip and wax or replace.

#### **Storage Building**

1. Roof repair or replace with other repairs that are needed to outside of building.
2. Water damage on wall near entrance door on side.

#### **Signage**

1. Put sign back up that was hit by vehicle.
2. Remove sign at HOC (youth house)

#### **Other Lighting**

1. Continue updating Lighting to LED's Worked on kitchen lights 7.10.23 got

## 7.16.23 updated **Trustees Work List**

2. working next day they no longer work (Rod-Robert)
  - a. Some New Lights have been purchase for the kitchen arriving Wednesday 19<sup>th</sup>, will need to install.
3. ~~Nursery lighting replaced~~ need to complete painting (Robert)
4. Repair or replace lighting at nursery doors going to play area, note there is a dust to dawn sensor obn one of the lights.
5. Put up lighting at HOC dawn to dust (have light just needs to be installed connect to outlet on 2<sup>nd</sup> floor) Robert and Stan)

### **Storage building**

1. Clean-up inside of Storage building
  - a. Then Move items out of HOC/Youth House and in Fellowship Hall to storage building.

### **HOC (aka Youth House)**

1. Glaze windows or replace
2. Need to address other issues inside the HOC
3. Need to repair garage and deck flooring.

### **Rock House**

1. Update handles for 6 doors on rock house and added another emergency exit sign.
2. Outside fix erosion around fence for toddler spaces.
3. Add small fence or structure that keeps the children from touching wires.
  - a. Clean rocks around same space
4. Drain spout on rock house should be fixed
5. In electrical box behind stage we have an open space that's uncovered needs to be filled.

### **Emergency Exit Signs & Lights**

1. ~~Fire extinguishers updated and emergency exit lights where updated with new batteries by KOORSEN FIRE & SECURITY that they installed.~~ (Done 7/14/23 Robert)
  - a. Getting estimate for emergency exit lights in scout hut. 7/14/23 Requested
  - b. Getting an estimate to update, fire system in kitchen. 7/14/23 Requested (Required if we are to use)
2. Exit signs and lights not done by KOORSEN need to be checked.

### **Other issues around the Church**

1. Clean bathroom and kitchen floors, see about getting them steam cleaned or clean with boric acid and sealed.
2. Bathroom stalls should be replaced need someone to look at cost
3. Clean up rocks around play ground look installing steps or other structure to prevent rocks from coming into parking lot, children are slipping on rocks.
4. Update Wi-Fi for church (Robert)
5. Playground fence needs repair (around basketball court)
6. ~~Trim Bush on both corners on Main Street.~~ (Keith Done)
7. ~~Edge grass on curb on Main Street.~~ . (Keith Done)
8. ~~Clear dead tree limbs near basketball court around scout hut.~~ (Keith & Rod Done)
9. Address gutter issues on main sanctuary Need estimate of cost.

7.16.23 updated **Trustees Work List**

10. Fix drainage issues at church entrance when we have heavy rains
11. Clean out and organize maintenance closet (Move some items to building)
12. In flower beds clean out weeds/grass.



# New Life Security and Safety Team Proposal

## CONCEPT OF OPERATIONS

1. The overall mission of the Security and Safety Team is to ensure the physical safety of all NLMC members, guests and visitors while they are at NLMC.
2. The primary goal of the safety and security plan is **prevention** and **deterrence** so that an incident/attack against NLMC or its members does not occur.
3. In the event that an incident/attack does occur, a plan should be to delay the attacker(s) for as long as possible; hopefully for a long enough time for uniformed law enforcement or the appropriate Responder to respond and deal with the incident/attack.

## Things to consider moving forward.

### Security Cameras

- A. Cameras will provide a level of security that is unparalleled when considering the amount of area that needs to be covered.
- B. The system will also offer evidence in scenarios such as car break-ins, altercations and domestic disputes. Coverage over the parking lots and playground areas for the church and day care facility is peace of mind and Video surveillance and tracking offers hard evidence when a case is being made.

### Doors

One point of entry should be a top priority. If you limit the entry points, then you limit the ability of the attacker to surprise the Security Team member. Our doors are equipped with push bars on the inside so only entry will be limited.

### Windows

A vote will need to be taken or considered about the hardening of the sanctuary windows and daycare windows.

IE: Window film

To deter the ability to see in from the outside.

The following scenarios need to be considered when formulating Standard Operating Procedures {S.O.P.} to handle and train for these events if they occur.

1. Active Shooter
2. Demonstration by anti-Christian person or group
3. Burglary in the parking lot
4. Assault in remote areas
5. Domestic dispute / violence situation
6. Domestic child custody situation
7. FIRE / FIRE ALARM
8. TORNADO
9. MEDICAL EMERGENCY

Other items that will be considered as I move forward with the implementation of the Team will be as follows:

Concealed Carry Permits

Concealed Carry Training

Concealed Carry Insurance  
Contacting Grant Police Chief  
EMT Training courses

Security and Safety Team members who have been approached  
and asked to be a member. There will be a total of 7 members.

Stan Emmons - Team Coordinator  
Robert Paterson  
Kelly Sailor  
Eric Cherry  
Eddie Kennemer