

Governing Board Members in Attendance: All present.

\*Absent members

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Apryl Emmons (Chair)	Regina Filmore (Chair)	Kathy Giles (Chair)
Joey Croft (Pastor)	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB Chair)	Keith Hamby (Sec)	Lana Bruno

## Opening Prayer – Robert Godsey

### GB Business Meeting Agenda

- Review, update & approve meeting minutes from: NLMC GB Minutes 2.28.2023 & 2023\_03\_14 NLMC Gov Bd Bylaws Review Meeting Minutes.
  - Kathy made a motion to approve the minutes. Lana seconded. Motion passed unopposed.
- Committee Updates
  - Steering Committee – by Kathy Giles
    - Diabetic Snack collection: Michael Giles assisted with delivering the snacks. Nurse Robin Martin divided the snacks between the schools.
    - Outreach: No money spent this month.
    - Prayer Shawl Ministry: Ministry has made 12 shawls. Regina stated several designated donations have been contributed. There are 6 members in the ministry; Betty Wright’s daughter Alyssa is contributing shawls.
    - Stan Emmons will be over the Safety Ministry. Robert Patterson volunteered to help. They plan to meet on Friday morning of this week.
    - Attendance on Sundays with children’s events:
      - During March Madness: 96 people
      - During Easter: 121 people
      - Great job, Lana!
    - Ms. Jean’s Retirement Party: May 21<sup>st</sup>. Plans will begin on April 30<sup>th</sup>. Cindy Kenamer will head-up the party. Time is TBD.
    - Children’s Church: Greta Ayers, Dori Giles, Elizabeth Waldrop, & Madison Carnes have all agreed to teach one Sunday per month.
  - Finance Committee – Regina Filmore
    - Carol Godsey has worked diligently to find us on a new QuickBooks replacement. She is still working on the checkbook.
    - First Quarter tithes and offerings: \$30,181.05
      - Off budget by: -\$4,318.95
      - Up \$3,152.73 from same time last year.
    - Everything going well.
    - Regina will send Robert quarterly finance update for Sunday worship announcements at the end of each quarter.
  - Trustees Committee – Apryl Emmons
    - Background checks: At one time, it was the responsibility of the church administrative assistant to ensure the background checks have been completed. Volunteers who work with children need to be checked every 3 years. Technically, by the UMC definition, the SPRC chair manages the background checks.
      - Kathy said the Sheriff’s office will do thumb prints and background checks for free.
      - Apryl recommended we get the FBI background check for the protection of our church and members. Apryl recommended all volunteers who work with children and staff have background checks; Robert recommended all members on the board.
      - Scott recommended wait for daycare to determine the process for background checks and then revisit at the next meeting.

*Minutes for Governing Board Meeting April 18th, 6:30 PM New Life Methodist Church*

All documents for meeting are placed on: <https://newlifemethodistchurch.org/governing-board/>

4. Robert recommended we offer the UMC safe sanctuary training using the materials we already have.
5. Rod mentioned the bottom line is to see if our insurance requires the training and background checks for proper coverage.
- ii. Gaming Machines in large storage area
  1. Small machines total of 7; 3 are working; 6 power up. Large gaming machines 2 are working; 4 power up. Total of 45 gaming machines various states of repair
  2. Several people have asked about the items in the storage building. The board agreed the items in the storage building can be given away.
  3. Robert will check with the police department about any legal issues with the machines. Rod asked (1) are we legally allowed to sell them (2) do we know they are not stolen? Scott recommended calling the DA's office instead of police department.
- iii. The previous owner did not give us a key the house. Robert bought locks that will be used for the storage building and the house.
3. Other signage or symbols that need to be updated around the church
  - a. Hymnals labels on hold due to die cutting machine waiting on parts.
  - b. Do we want to replace the sign at the youth house?
    - i. Apryl, Rod and Stan recommend the Youth Center Sign needs to be removed.
    - ii. The Trustees will decide.
4. Pest Control Update – Keith
  - a. The Wayne's Pest Control comes by on the 12<sup>th</sup> of every month. Last time they wrote in the book in the secretary's office was in February. They have not been signing the book; Keith added to the account that they must sign the book so we can keep track of pest control visits.
5. Bylaw review next steps
  - a. All GB members will read through the bylaws by April 28<sup>th</sup>. Robert added scriptures about marriage that need to be reviewed in addition to other changes.
  - b. As soon as the board has approved the bylaws, make them available for the church to review for two weeks. Add announcement to bulletin and projection once the bylaws are posted for review.
  - c. Date for church conference: Tentatively planned for June 11<sup>th</sup> after church.
    - i. Board agreed with 2/3 of those in attendance at the church conference required to approve bylaws.
6. QuickBooks support for desktop version for payroll ends May 31<sup>st</sup>
  - a. The accounting functionality can still be used. Four users allowed online. Payroll system \$40/month. Then goes up after 12 months. Daycare \$69-\$79 per month plus a charge per employee. Daycare also paid a \$500 fee.
  - b. Gusto does payroll in conjunction with Procare. \$40/month plus \$6 per person.
  - c. Finance committee will make a decision and report back to GB.
7. Open Discussion and/or Outstanding Business.
  - a. Worship Team submitted an estimate for in-ear monitors of ~\$5134. We've budgeted them \$4045.50; therefore, we are short \$1088.50.
8. Lana stated that she would like to form a committee for VBS for planning starting mid-May.

Next GB meeting Tuesday May 16, 2023 @6:30 PM

**Closing Prayer -Rod Eddleman**