

## Minutes for Governing Board Meeting February 28, 6:30 PM New Life Methodist Church

Governing Board Members in Attendance:

~~\*Absent members~~

Church Leaders	Trustees	Finance Committee	Nominating Committee
Milanda Taylor (Lay Leader)	Apryl Emmons (Chair)	Regina Filmore (Chair)	Kathy Giles (Chair)
<del>Joey Croft (Pastor)</del>	Rod Eddleman (Co/SPRC)	Scott Chandler	Sherry Newton
	Robert Godsey (GB Chair)	Keith Hamby (Sec)	Lana Bruno

Others in attendance:

**Opening Prayer:** Robert Godsey

### GB Business Meeting Agenda

- Review, update & approve meeting minutes from: NLMC GB Minutes 1.17.2022.
  - Kathy made a motion to accept the minutes. Scott seconded. Motion passed unopposed.
- Committee Updates
  - Steering Committee
    - Kathy gave report from the Steering Committee.
      - Elizabeth Waldrop agreed to be our Outreach Coordinator.
      - Gary Barr volunteered to be a musician with the praise team.
      - Bob Barker will be an usher; Regina will be Debbie Barr's communion steward
        - Replacements for Wayne and Karen White, who are leaving to go to a church closer to their home.
      - Lana shared that there are several young women who are volunteering with children:
        - Madison Stubblefield and Brianna Bolt will help with Children's Church.
        - Claudia Taylor and Bailee Sutphin are helping with children's church.
        - Sydney Emmons will help decorate for the March Madness party.
      - Kathy noted that a Youth Leader is needed.
      - We are averaging 75 a Sunday with 83 being the highest.
      - Kathy gave these statistics in support of Men's Breakfast:
        - 3.5% of a family gets saved if the child saved first.
        - 17% of a family gets saved if the wife saved first.
        - 93% of a family gets saved if the husband saved first.
    - Finance Committee
      - Regina noted that the finance committee met to discuss the 2023 budget. She distributed the draft budget for review.
        - Apryl Emmons made motion to move \$2500 from Youth Fund and \$1545.50 from "not budgeted" to Worship Committee to purchase sound equipment. Scott seconded. Motion passed unopposed.
        - Group agreed to change "Worship Supplies" to "Worship Committee".
        - Kathy made a motion that the \$1000 for Special Programs be moved to Worship Committee. Scott seconded. Motion passed unopposed.
        - The board discussed the Upper Room Devotionals. The church has on standing order 15 Large Print and 30 Regular Print. These will be paid for in the Adult Ministries category of the budget.
        - Ministries Budgets: Regina recommended that a person be responsible for each of the individual ministry budgets. The following persons were named:
          - Adult: Milanda Taylor, Rod Eddleman
          - Children: Lana Bruno
          - Christmas Angels: Apryl Emmons
          - Community Outreach: Elizabeth Waldrop
          - Christmas Brunch: Stan Emmons
          - DAR Band: Apryl Emmons
          - DAR Football Meal: Apryl Emmons
          - Easter Breakfast: Stan Emmons

- i. Emmaus: Lisa Saylor
- j. Helping Hands: Sherry Newton
- k. SOFAR: Cindy Kennamer
- l. Thanksgiving: Apryl Emmons
- m. Trunk or Treat: Cindy Kennamer
- n. VBS: Lana Bruno
- o. Worship Committee: Joey Croft
- p. Youth: (Looking for another leader – Apryl & Stan will continue until new leader is found)

6. Sherry made a motion that the budget be accepted with the noted changes above. Lana seconded. Motion passed unopposed.

c. Trustees Committee

i. Lighting Updates

- 1. The trustees replaced all of the hallway lighting in the hallways with new LED bulbs for brighter lighting. The cost was around \$120.10 year bulbs.
- 2. Spoke with the power company regarding changing outside lights to LED.
  - a. Now have 2 LED and 1 halogen. Robert will follow-up with them.
- 3. There has been a request for the following additional lighting improvements:
  - a. Better lighting at the kitchen door.
  - b. Better lighting outside at the Youth Center; it is dark when women leave bible study.
  - c. Light at the exit by the daycare replacing the one above the door and adding new light. Cost \$65 + \$20 = \$85

- ii. Apryl recommended a Spring Clean-up Day on Saturday, April 1<sup>st</sup> at 8:30 am; board agreed to include in the announcements.
- iii. Kathy asked about cleaning out the shed on the new property. Kathy volunteered to call Ricky Watson about recommended disposal options.
- iv. Sherry stated Jean requested the extra flooring be used at the Scout Hut. Other areas for the flooring from board members were: nursery classrooms, offices, choir room, and 2<sup>nd</sup> floor of youth center. Robert stated the Scout Hut would be easiest. Sherry made a motion to put the extra flooring in the Scout Hut. Keith seconded. Motion passed 5 to 4.

3. Signage

a. Signage or symbols that need to be updated around the church

- i. The board discussed affixing labels on the hymnals; Robert provided a sample of a white label. Members requested a price for a navy label, as well.
  - 1. Price for labels: 5.5" x 4" - 200 to 300: \$1.68 each (200 - \$336)
    - a. 1.5 x 2.25 - 200 to 300: 49¢ each (200 - \$98)
    - b. These are printed in house at H&H printing, they might get them a little cheaper if we order minimum quantity of 500 each.
  - 2. Rod asked if we are allowed by law to affix labels to the hymnals. Robert stated when you buy a book for your own personal use, you can put stickers on it, write on it, etc. and still not break any laws.
  - 3. Robert volunteered to get quotes for white labels and dark labels. Kathy volunteered to count the number of hymnals. Scott made a motion to table the discussion until count and quotes are obtained. Kathy seconded. Motion passed unopposed.
  - 4. Robert recommended it come out of the trustee's budget. The board agreed.

4. Community Outreach budget \$3000 in 2023

- a. The board discussed a need for guidelines on how to handle outreach.
- b. Apryl suggested we send an invitation to attend church to the family after offering community help. Robert recommended we ask them to pay-it-forward when they are able.
- c. Kathy will call Vickie Hall at the Baptist Church about the questions to ask the person in need. We want to ensure that we don't encourage repeated behavior but try to help them get on their feet.

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- d. Elizabeth is planning to keep a spreadsheet to track the gifts.
  - e. Milanda stated that a plan to consider (after 2023, since budget has been approved) would be to use 10% of giving (that would have gone to the UMC as our apportionments) for community outreach.
5. Discussion on bylaws
- a. Robert wants to set a date to review the bylaws. The board agreed upon Tuesday, March 14<sup>th</sup> at 6:30pm.
6. Offering collection, do we need any changes in the process?
- a. Robert provided instructions for handling the offering for the board to review.
  - b. Robert will modify the offering collection instructions, based on discussion, as follows:
    - i. If the envelope has no name or designation on it, take out the cash and count it with the loose cash in the offering plate; throw away the envelope. If the envelope has a name or designation on it, leave it sealed. Count the number of checks without looking at the name. Count the number of envelopes with names/designation. Count the cash. Put all three values on the tally envelope.
7. Security update for the Church
- a. Apryl talked to Marshall County Sheriff's Office about church security processes. They offer free community service outreach for this purpose. Deputy Gillespie will be here on Saturday, March 25<sup>th</sup> after the men's breakfast (around 9am). He will walk around the church and make security recommendations. He will come back later to train the security team.
  - b. We need a volunteer to head this up. Stan Emmons may be interested.
  - c. Rod asked about locking doors after church has begun. Apryl stated Deputy Gillespie would be making those recommendations.
  - d. Rod asked if we have a policy about carrying weapons. Some board members stated they do not have a problem with attendees carrying weapons.
  - e. Apryl stated we probably need to have a background check for all security team members and a waiver stating they are responsible, not the church, if they fire a weapon on church property.
8. Open Discussion and/or Outstanding Business.
- a. NLCA phone and internet payment
    - i. Regina stated NLCA agreed to pay their part (a set amount not available for tonight's meeting).
    - ii. Rod stated that the daycare also agreed to pay for a portion of the new lighting.
  - b. NLCA printer/copier update
    - i. Apryl said Robert could come pick up the copier on any business day. Rod agreed to accompany him if needed.
  - c. Other
    - i. Robert recommended we come up with guidelines on how to produce a list of speakers to fill-in when Joey is out. This recommendation was due to an emergency situation where the pastor needed to be out and our 2 lay speakers were unavailable to fill in on short notice (Sunday morning).

Next GB meeting Tuesday March 21st, 2023 @6:30 PM

**Closing Prayer:** Rod Eddleman