

**New Life Methodist Church (NLMC)**  
**Governing Board (GB) Meeting Minutes**  
**December 13, 2022**

Attendees: Rod Eddleman, Apryl Emmons, Robert Godsey, Regina Filmore, Kathy Giles, Keith Hamby, Sherry Newton.

1. Rod opened meeting in prayer.
2. Minutes from previous GB meeting were reviewed, moved for approval by Regina, seconded by Kathy, and passed unopposed.
3. After discussing recommendation for re-instituting acolytes during the worship service(s), Sherry moved for approval, Kathy seconded, and motion passed unopposed. {Did we discuss an acolyte shepherd (coordinator), and/or a GB member to approach a prospective shepherd?}
4. Regina reported on a few significant topics of the Dec 8, 2022 New Life Christian Academy (NLCA) board meeting:
  - 1) Subsequent to the fall notice to parents/guardians of the necessity to adhere to timely rendering of tuition IAW existing provisions in the student guide, collections since the Oct 31 2022 deadline have been pretty steady and consistent.
  - 2) The contribution of the steady tuition collections to the end of year financial health and outlook enabled approval of Christmas bonuses to the NLCA staff, and at levels up from last year.
  - 3) The daycare Director, staff, and students' families all love the Procure Program.
5. The 2023 NLCA Board of Directors composition was discussed. With Susie Carnes, Jessica Lewis, Emily Mitchell, Mandy & Robert Patterson rolling off, replacement Directors will be needed. Also discussed that Board Chair Cindy Kennamer will be departing (date?/soon?). Some candidates were discussed, but the GB agreed it needed to review the NLCA bylaws to ensure the GB is postured to satisfy its responsibilities under the NLCA bylaws.
6. Rod moved and Regina seconded to appoint Patti Rice as Chairperson of the NLCA Board of Directors. Motion passed unopposed.
7. Discussion ensued over status of printer/copier equipment and its usage, both by NLMC and NLCA.
  - 1) The legacy commercial copier has a monthly payment (\$XXX?), due to pay off in [Feb 2024?]. If used during the period, per copy fees also accrue.

2) A pair of copier and printer purchased in the fall from GB authorization provides alternative most cost-efficient NLMC option to the legacy commercial copier.

3) Another commercial printer/copier was recently donated to the church for its use and/or disposition.

4) Kathy moved and Apryl seconded that the church donate the recently-donated commercial copier to the NLCA for NLCA use, and that the monthly payment for the legacy commercial copier would continue to be split [record the split?] between the church and NLCA. Motion passed unopposed.

5) As a result of these actions, NLMC staff and congregants will utilize the new smaller copier and printer purchased this fall for its printing and copying needs, the NLCA will utilize the copier donated to it, and each party will provide its own supplies (e.g. paper, ink, etc).

8. Regina reviewed the current utility shares assessed to NLCA (e.g. electric, gas, water, garbage, etc). After review for other candidates, such as NLCA phone line (currently \$10?/mo) and internet, will report back to GB in future with possible recommendations.

9. Discussed upgrading the lighting in the building, replacing in logical stages the old incandescent, fluorescent, and CFL bulbs with LED bulbs (and fixtures where needed). Apryl moved and Rod seconded GB move out with upgrade, and NLCA will be assessed 100% cost of parts for its classrooms, and 50% for remaining shared areas. Motion passed unopposed.

10. Discussed necessary signature changes and at First State Bank (FSB): Regina moved and Kathy seconded to remove James Kuykendall and add Carol Godsey to check signature, and add Robert Godsey to safety deposit box. Motion passed unopposed.

11. Regina reviewed the budget for 2023. Discussed some events, like Trunk or Treat, VBS, and need for more children's events. Plan to manage years' expenditures reporting to the budget, probably requiring a new Quick Books composition aligned to the budget.

12. Discussed potential candidate(s) for Worship Leader position.

13. Keith reported establishment of an "Observation Book" for us/NLCA staff to report things for Wayne's Pest Control employees to check/address in their monthly visits. Additionally, most pest control companies strongly endorsing/recommending the "centricom" type systems to maximize the effectiveness against termites. Keith will report back with a cost comparison for us to switch over all 3 buildings as a bundle vs 3 separate accounts.

14. GB members requested to finish review of the NLMC bylaws and provide any remaining comments to Robert by Dec 21.

15. Discussed actions needed to remove vestiges of former affiliation to the UMC, e.g. “United” from Methodist Church, and the UMC red flame on the cross.

- 1) Lighted sign.
- 2) Youth Center sign.
- 3) Outside Cross on building.
- 4) Altar cross.
- 5) Narthex floor mat.
- 6) Marble plaque / time capsule cover.
- 7) Hymnals.

16. Robert plans to register the quitclaim deed Fri Dec 16.

17. Meeting close in prayer by Robert Godsey